

# 805 Department of Rehabilitation Services

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FY'17 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Adm (Support Services)	\$242,955	\$0	\$0	\$0	\$8,898,919	\$9,141,874
Voc Rehab/Visual Serv	\$13,182,142	\$56,785,995	\$100,360	\$0	\$783,645	\$70,852,142
OK School for the Blind	\$6,658,452	\$203,028	\$51,200	\$0	\$247,920	\$7,160,600
OK School for the Deaf	\$8,472,310	\$210,791	\$470,000	\$0	\$251,000	\$9,404,101
Disability Determ Div	\$0	\$49,000,000	\$0	\$0	\$0	\$49,000,000
<b>Total</b>	<b>\$28,555,859</b>	<b>\$106,199,814</b>	<b>\$621,560</b>	<b>\$0</b>	<b>\$10,181,484</b>	<b>\$145,558,717</b>

\*Other: VR/VS Deaf Blind Eq-FCC 1.3% of total; VR/VS Business Enterprise Program vendor benefits 4.9% of total; VR/VS Inter-Agency 1.2% of total; VR/VS United We Ride .05% of total; VR/VS NPS Pilot .2% of total; OSB ERate .3% of total; OSB misc .1% of total; OSB Inter-Agency 2.1% of total; OSD ERate .2% of total; OSD misc .3% of total; OSD Inter-Agency 2% of total; Support Services credit card participation .1% of total; Support Services PCard rebate .3% of total; Support Services indirect cost recovery 87% of total

FY'16 Carryover and Refund by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'16 Carryover	\$305,200	\$17,937,119	\$126,500	\$0	\$39,718	\$18,408,537
FY'16 GR Refund**	\$798,362					\$798,362

\*Other: VR/VS United We Ride 12.4% of total; OSB existing cash in Fund 212 from Inter-Agency 62.4% of total; OSD existing cash in Fund 213 from Inter-Agency 25.2% of total

\*\*FY'16 General Revenue refund was budgeted in VR/VS to offset possible revenue failure in FY17; in absence of revenue failure it will be used for match and other one-time expenditures

### What Changes did the Agency Make between FY'16 and FY'17?

- 1.) **Are there any services no longer provided because of budget cuts?**  
Services continue to be provided for current clients and new applicants with barriers to employment.
- 2.) **What services are provided at a higher cost to the user?**  
DRS is not permitted to cap or limit services needed by current clients in order to reach their employment goals. Instead DRS must control costs, implement state budget reductions and absorb inflationary increases in goods and services by delaying services to new applicants starting with those whose disabilities are determined to be least significant.
- 3.) **What services are still provided but with a slower response rate?**  
Currently all priority groups are open. Additional budget cuts would be handled through order of selection where services are delayed for new applicants with less significant barriers to employment, and those individuals would remain on waiting lists until funding is available.
- 4.) **Did the agency provide any pay raises that were not legislatively/statutorily required? If so, please provide a detailed description in a separate document.**  
DRS processed a minimal number of pay raises this past year for the following: competitive promotion to new position, skill based pay upon receiving CRC certification, unclassified adjustments for DDD Medical Consultants (100% federal); and career progressions predominantly in client services and DDD.

FY'18 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Adm (Support Services)	\$242,955	\$0	\$0	\$8,898,919	\$9,141,874	0.00%
Voc Rehab/Visual Serv	\$15,955,535	\$56,785,995	\$100,360	\$783,645	\$73,625,535	3.91%
OK School for the Blind	\$7,417,965	\$203,028	\$51,200	\$247,920	\$7,920,113	10.61%
OK School for the Deaf	\$9,406,719	\$210,791	\$470,000	\$251,000	\$10,338,510	9.94%
Disability Determ Div	\$0	\$49,000,000	\$0	\$0	\$49,000,000	0.00%
<b>Total</b>	<b>\$33,023,174</b>	<b>\$106,199,814</b>	<b>\$621,560</b>	<b>\$10,181,484</b>	<b>\$150,026,032</b>	<b>3.07%</b>

\*Other: VR/VS Deaf Blind Eq-FCC 1.3% of total; VR/VS Business Enterprise Program vendor benefits 4.9% of total; VR/VS Inter-Agency 1.2% of total; VR/VS United We Ride .05% of total; VR/VS NPS Pilot .2% of total; OSB ERate .3% of total; OSB misc .1% of total; OSB Inter-Agency 2.1% of total; OSD ERate .2% of total; OSD misc .3% of total; OSD Inter-Agency 2% of total; Support Services credit card participation .1% of total; Support Services PCard rebate .3% of total; Support Services indirect cost recovery 87% of total

### FY'18 Top Five Appropriation Funding Requests

	\$ Amount
Requesting appropriations to restore funding to fully match all federal funds available VR/VS	\$2,773,393
Requesting appropriations to restore funding and allow for economic adjustments OSB	\$759,513
Requesting appropriations to restore funding and allow for economic adjustments OSD	\$934,409
<b>Total Increase above FY-18 Request</b>	<b>\$4,467,315</b>

**How would the agency handle a 5% appropriation reduction in FY'18?**

Because we must provide a 21.3% funding match to be eligible to receive the 78.7% allotment of federal funds under Basic Support, a loss of state appropriations would result in forfeiting appx. \$7.3 million federal funds, incurring a maintenance of effort (MOE) penalty of \$895k, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken:

- 1 Vacancy/turnover savings
- 2 Reduce staff levels (47 positions)
- 3 Reduce travel, supplies, printing, and equipment
- 4 Reduce/eliminate summer school/summer camps
- 5 Reduce/eliminate building/campus maintenance
- 6 Eliminate remodeling blind vendor stands
- 7 Delay services for new applicants with less significant and with severe barriers to employment

**How would the agency handle a 7.5% appropriation reduction in FY'18?**

A 7.5% loss in state appropriations would result in forfeiting appx. \$8.2 million in federal funds, incurring a maintenance of effort (MOE) penalty of \$1.1 million, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken in addition to those mentioned above:

- 1 Delay services for new applicants with the most severe barriers to employment

**How would the agency handle a 10% appropriation reduction in FY'18?**

A 10% loss in state appropriations would result in forfeiting appx. \$9.1 million in federal funds, incurring a maintenance of effort (MOE) penalty of almost \$1.4 million, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken in addition to those mentioned above:

- 1 Reduce staff levels (additional 35 positions)

**Is the agency seeking any fee increases for FY'18?**

	\$ Amount
Interpreter Evaluation fees are not being increased for FY18	\$0
Credit Card Participation fee was added for FY17; fee is not being increased for FY18	\$0

**What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?**

- OSD - Multi Purpose Safe Room \$450,000
- OSB - Instructional Activity Center \$3,800,000

**Federal Government Impact**

**1.) How much federal money received by the agency is tied to a mandate by the Federal Government?**

The money received for Basic Support is part of an entitlement grant that supports the activities of the 1973 Rehabilitation Act. The level of support provided to the State of Oklahoma is 78.7% with a 21.3% State match. Funds supporting the Independent Living and Independent Living for the Older Blind are provided at a level of 90% with a 10% State match. Supported Employment funds are provided to serve the most severely disabled, with a 10% state match required on 50% of the award set aside for youth.

The guiding legislation for this program last year was The Rehabilitation Act of 1973 as amended. This legislation was reauthorized in June 2014 as the Workforce Improvement and Opportunity Act. Much of the core functions for the program have not changed in whole, however, the agency is working locally, regionally and nationally with partners to interpret and implement the new regulations.

The Social Security Administration utilizes a Designated State Unit to adjudicate disability claims. The Department of Rehabilitation Services is the DSU for the SSA and the federal funding level is 100%.

**2.) Are any of those funds inadequate to pay for the federal mandate?**

SSA funds DRS's Disability Determination Division based on caseload work. The funding from SSA is adequate. As for Basic Support, Independent Living, IL for the Older Blind and Supported Employment, the funding is not adequate. According to the latest census data, there are 597,084 Oklahomans with disabilities. At the present, DRS is able to serve about 18,000 cases for the year; however, that number will decline if priority groups are closed due to reduced appropriations available for match.

**3.) What would the consequences be of ending all of the federal funded programs for your agency?**

Individuals with disabilities would not receive services provided by DRS. The scope of services includes the daily support provided through the social security disability insurance program and the training or re-training to become employed. Either program provides vital services to support and restore individual's lives as they work to overcome any limitation as a result of their disability.

**4.) How will your agency be affected by federal budget cuts in the coming fiscal year?**

The ratio of available funding is \$4 federal dollars to every \$1 dollar of state matching funds. Increased funding maximizes services to Oklahomans with disabilities, enhancing their opportunity to become self-sufficient through working and becoming independent in their homes and communities. This means more Oklahomans can terminate their dependence on state and federal programs and move toward becoming taxpayers, which positively impacts the stability of the Oklahoma economy. The Basic Support Federal Grant for SFY-2017 was expected to be approximately \$41.7 million; however, reduced appropriations have resulted in an available match of only \$9,812,672 which will result in relinquishing almost \$5.5 million federal dollars for FFY17 in addition to the \$3.9 million already relinquished for FFY16. At this time all priority groups remain open; however, failure to restore appropriations will likely result in the closing of one or more priority groups following this fiscal year. Efforts continue to hold flat or reduce spending in all categories, particularly as they relate to employee compensation, travel, furniture/equipment and provider rates.

**5.) Has the agency requested any additional federal earmarks or increases?**

Federal funds are contingent upon the State of Oklahoma providing the minimum 21.3% funding match to be eligible to receive the full 78.7% allotment of federal funding. State appropriations are pivotal in maximizing the amount of federal funding available to serve disabled Oklahomans who want to lead independent lives through employment. Due to the loss of appropriations DRS relinquished \$3.9 million in federal funds for FFY16 and is expected to relinquish an additional \$5.5 million in federal funds for FFY17. Failure to restore appropriations will result in continued loss of federal dollars.

DRS recognizes that continuity of services is critical to success. DRS has maintained a wide array of partnerships to maximize opportunities to bridge gaps and improve opportunities. The Agency continues to work with other state agencies to coordinate services to common participants and to improve efficiencies. The Agency is an active participant in the Oklahoma Workforce System as well as the Governor's Council on Workforce. The goal of the partnerships is to better prepare individuals with disabilities to meet the needs of employers. Administratively, DRS is continuing to work towards improving efficiencies by participating in the IT consolidation efforts with OMES and active participation in the DISCUSS workgroup for the Health and Human Services Cabinet.

**Division and Program Descriptions**

**Administrative Services (Support Services)**

Support Services provides administrative and programmatic support for the Agency including financial services, human resources, purchasing, contracts, property standards.

**Division of Vocational Rehabilitation**

The Division of Vocational Rehabilitation (DVR) is the employment agency for Oklahomans with disabilities. DVR provides vocational rehabilitation services for individuals needing support to enter careers of their choice. As a result, thousands whose disabilities were barriers to employment become taxpayers each year, eliminating or reducing their need for disability benefits and social assistance. DVR includes three career planning centers, a transition school to work program, Deaf and Hard of Hearing Program, coordination with the American Indian Vocational Rehabilitation program, and outreach to minority and underserved populations.

**Division of Visual Services**

The Division of Visual Services (DVS) offers vocational rehabilitation services to thousands of blind and visually impaired Oklahomans each year to help them enter the workforce. In addition to quality employment services, DVS programs include the Business Enterprise Program (vending facilities), the Oklahoma Library for the Blind and Physically Handicapped, a Rehabilitation Technology Lab, and Older Blind Independent Living Program, Rehabilitation Teaching Services for the visually impaired, and a transition school to work program. Consumers enjoy an enhanced quality of life as a result of the multiple services provided by this division.

**Oklahoma Library for the Blind and Physically Handicapped**

Oklahoma Library for the Blind and Physically Handicapped is a unit within the Visual Services Division which provides circulation of books on tape, Braille and large print books, periodicals and other materials to blind adults and children, digital recordings of books, ordering and circulating Braille textbooks and educational materials to blind and visually impaired children in public schools.

Library operations are primarily funded through state appropriations. The Library may qualify for certain federal grants as they are available. The state is eligible for money for Braille textbooks through Federal Quota funds, which are set aside through the American Printing House for the Blind for eligible students. Hundreds of children are eligible for textbooks purchased through Federal Quota funds each school year.

**Oklahoma School for the Blind**

The Oklahoma School for the Blind (OSB) is a residential school in Muskogee that offers education options for children who are blind or visually impaired, ages two through twenty-one. Residential, day and summer school students are served each year. OSB has a residential capacity of 114.

OSB provides an educational program to assist students to be equipped for life-long learning, responsible citizenship and productive employment in an ever-changing society. In addition to meeting state curriculum requirements, the following expanded curriculum is provided to each student at OSB: Daily Living Skills Training; Braille and Abacus Instruction, Use of Adaptive Equipment, Tactile Graphic Skills, Mobility and Orientation Training; Assistive Technology Training and Low Vision training as per requirements of the National Agenda for the Education of Children and Youth with Visual Impairments organization. OSB provides services to school systems, students and families in many Oklahoma counties.

**Outreach Program**

Outreach services provided evaluations to children from birth to age twenty-one, in-service training programs and recommendations for adaptations and modifications to the child's educational environment. OSB provided direct services, consultations and evaluations, contacts of families, contacts with schools, and contacts with organizations.

**Oklahoma School for the Deaf**

The Oklahoma School for the Deaf (OSD) is a residential school that offers educational options for deaf children ages two through twenty-one. The campus occupies a 37 1/2 acre site in Sulphur, Oklahoma and includes a residential capacity of 154. Residential and day students on campus are served each year, as well as providing two satellite preschool programs.

**Outreach Program**

Outreach services provide evaluations to children from age two to twenty-one, in-service training programs for local school district staff and make recommendations for adaptations and modifications to the child's educational environment. OSD provided direct services to deaf or hearing-impaired students, evaluation services, contacts of families, and contacts with hearing-impaired organizations.

**Disability Determination Division**

The Disability Determination Division (DDD) provides determination of medical eligibility for Social Security Disability and Supplemental Security Income Programs. Disability examiner staff obtain medical and vocational information on the person applying for disability benefits and decide if the person meets the medical eligibility criteria.

FY'17 Budgeted FTE							
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$	
Adm (Support Services)	31.0	60.0	16.5	9.0	54.5	13.0	
Voc Rehab/Visual Serv	67.0	362.0	34.0	201.0	187.0	8.0	
OK School for the Blind	10.0	52.0	36.5	51.5	35.0	2.0	
OK School for the Deaf	14.0	69.0	52.5	72.5	46.0	3.0	
Disability Determ Div	42.0	300.0	70.0	4.0	315.0	51.0	
<b>Total</b>	<b>164.0</b>	<b>843.0</b>	<b>209.5</b>	<b>338.0</b>	<b>637.5</b>	<b>77.0</b>	

FTE History					
	2017 Budgeted	2016	2013	2010	2006
Adm (Support Services)	77	71	61	75	73
Voc Rehab/Visual Serv	396	351	374	370	389
OK School for the Blind	89	85	90	97	104
OK School for the Deaf	122	114	119	129	134
Disability Determ Div	370	320	291	285	207
<b>Total</b>	<b>1053</b>	<b>941</b>	<b>936</b>	<b>956</b>	<b>906</b>

Performance Measure Review					
	FY'16	FY'15	FY'14	FY'13	FY'12
<b>Division of Vocational Rehabilitation/Visual Services</b>					
* 1. Clients served	12,954	13,074	12,869	13,184	16,562
2. Program applications	7,773	7,177	6,646	5,786	7,580
3. Employment plans completed	5,188	4,718	4,587	3,668	3,399
4. Employment outcomes achieved	2,125	2,300	2,200	2,241	3,106
5. Average yearly earnings	\$ 20,957	\$ 20,406	\$ 19,343	\$ 18,854	\$ 18,394
6. Average cost of services per client	\$ 10,942	\$ 10,476	\$ 10,329	\$ 10,533	\$ 10,942
7. Average yearly taxes paid	\$ 3,144	\$ 3,061	\$ 2,901	\$ 2,828	\$ 2,759
* Higher number of clients served in prior years was due to the availability of ARRA funding.					
<b>Oklahoma Library for the Blind and Physically Handicapped</b>					
<b>1. Services Provided</b>					
A. OLBPH patrons	4,884	4,655	4,873	4,915	4,900
B. Books circulated daily to patrons	959	802	868	892	906
C. Books received weekly by patrons	3,825	4,010	4,340	4,458	4,530
D. Daily inquiries	160	160	160	165	150
<b>2. Accessible Instructional Materials (AIM) Center</b>					
A. Children served	767	595	969	919	1,185
B. Average days for child to receive in-house books	2	2	2	1	1
C. Average days for child to receive ordered Braille	10	14	18	60	60
D. Average days for child to receive ordered large print	8	8	8	10	14
E. Total books/items in collection	13,600	18,298	20,609	23,653	26,585
F. New Braille books purchased	161	34	15	15	66
G. New large print books purchased	419	414	63	569	542
H. New A&E's purchased	4,280	3,745	2,755	3,497	2,314
<b>3. Federal Quota Funds (Previous School Year)</b>					
A. Children eligible for textbooks]	760	832	767	760	781
B. Funding	\$ 212,115	\$ 248,310	\$ 254,369	\$ 258,619	\$ 248,618
<b>FY'11 SDE terminated their funding</b>					

participation for public school student Braille Education textbooks and materials					
<b>Oklahoma School for the Blind</b>					
1. Numbers of seniors	8	8	12	10	10
2. Seniors graduating	8	8	12	10	10
3. Graduation rate at OSB	100%	100%	100%	100%	100%
4. Number of students taking the ACT	12	8	9	9	3
5. Average ACT score	18	19	18	18	20
6. Post graduate summary					
a. Currently attending college/ Vo-tech	6	2	4	6	6
b. Employed	1	5	3	2	2
c. Unemployed (includes stay-at-home housewives)	1	1	5	2	2
d. VR/VS Transition program	0	0	0	0	0
e. Unavailable for survey	0	0	0	0	0
7. School census					
a. Residential students	60	55	51	49	45
b. Day students	31	38	36	45	40
c. Students enrolled for the year	91	93	87	94	85
d. Counties served	52	31	41	55	36
e. Students with multiple disabilities	12	15	15	15	14
f. Teacher to student ratio	1 to 5	1 to 5	1 to 5	1 to 4	1 to 4
g. Direct care specialist to student ratio	1 to 6	1 to 6	1 to 6	1 to 6	1 to 6
h. Summer school students	67	65	60	62	58
i. Days of summer school	24	24	15	15	15
8. Outreach program					
a. Direct services	2,856	2,036	2,775	2,552	1,690
b. Consultations and evaluations	288	288	277	283	222
c. Services to families	296	220	145	446	144
d. Services to schools	1094	490	374	636	223
e. Services to organizations	1475	1094	1810	1556	918
<b>Oklahoma School for the Deaf</b>					
1. Numbers of seniors	19	11	12	21	13
2. Seniors graduating	19	11	12	21	12
3. Graduation rate at OSD	100.0%	100.0%	100.0%	100.0%	92.3%
4. Number of students taking the ACT	12	11	4	7	7
5. Average ACT score	15	17	15	14	14
6. Post graduate summary					
a. Currently attending college/ Vo-tech	9	4	3	6	6
b. Employed	2	2	1	5	2
c. Unemployed (includes stay-at-home housewives)	6	5	5	5	3
d. VR/VS Transition program	0	0	0	0	0
e. Unavailable for survey	2	0	3	5	0
7. School census					
a. Residential students	99	100	74	83	93
b. Day students	71	77	85	101	63
c. Students enrolled for the year	170	177	159	184	156
d. Counties served	37	51	54	57	54
e. Students w/multiple disabilities	2	2	3	3	3
f. Teacher to student ratio	1 to 6	1 to 6	1 to 6	1 to 6	1 to 6
g. Direct care specialist to student ratio	1 to 9	1 to 9	1 to 9	1 to 9	1 to 9
h. Summer school students	70	72	76	111	76
<b>In 2012 OSD had 2 summer programs - elementary (30 students) for 3 days and high school (46 students) for 7 days</b>					
i. Days of summer school	5	10	10	18	10
j. Satellite preschool programs	2	2	2	2	2
k. Students in satellite preschool programs	23	22	26	33	26
8. Outreach program					
a. Direct services	34,447	32,553	29,010	27,959	46,063
b. Consultations and evaluations	3,385	3,229	14,254	2,842	3,087
c. Services to families	16,894	15,953	11,352	11,368	21,233

d. Services to schools	11,392	10,767	9,536	10,436	17,829
e. Services to organizations	2,776	2,604	2,368	3,313	3,914
<b>Disability Determination Division (DDD)</b>					
1. Budgeted workload	90,825	96,843	87,479	80,707	84,710
2. Disability benefits cases completed	92,506	97,190	87,479	83,229	85,825
3. Processed budgeted workload	101.9%	100.4%	100.0%	103.1%	101.3%
4. Performance indicators					
a. Decision accuracy rate Oklahoma*	99.1%	97.9%	98.6%	96.1%	94.8%
b. Decision accuracy rate national*	97.8%	97.7%	96.3%	95.9%	96.3%
(FY16 actual is not yet available; rates shown are thru FFY'16 11 mo)					
c. Processing time (days of receipt)	81.0	90.2	88.5	95.2	87.7

<b>Revolving Funds (200 Series Funds)</b>			
	<b>FY'14-16 Avg. Revenues</b>	<b>FY'14-16 Avg. Expenditures</b>	<b>June '16 Balance</b>
<b>Revolving Fund 205</b> <b>School for the Blind/Deaf Revolving Fund</b> Tax refund donation fund for OSB and OSD	\$0	\$0	\$21,661
<b>Revolving Fund 212</b> <b>OK School for the Blind Revolving Fund</b> Provides medical and special educational services for OSB	\$43,868	\$47,164	\$100,917
<b>Revolving Fund 213</b> <b>Oklahoma School for the Deaf Revolving Fund</b> Provides medical and special educational services for OSD	\$67,013	\$60,908	\$356,601
<b>Revolving Fund 216</b> <b>Donation Fund</b> Donations for OSB, OSD, OK Library for the Blind, and DVR/DVS	\$80,401	\$93,238	\$636,859
<b>Revolving Fund 218</b> <b>Interpreter Certification Fund</b> Provides financial support for the Interpreter Certification Program. Revenue is from fees.	\$18,053	\$19,380	\$25,126
<b>Revolving Fund 235</b> <b>Telecommunications for Hearing Impaired Fund</b> Funds adaptive equipment and hearing aids for deaf and hearing impaired individuals, primarily senior	\$570,178	\$631,882	\$327,714