

Construction Industries Board (170)

Lead Administrator: Janis Hubbard, Administrator

FY'17 Projected Division/Program Funding By Source

	Appropriations	Federal	Revolving	Local	Other*	Total
Plumbing			\$740,800			\$740,800
Building Inspectors			\$6,905			\$6,905
Home Inspectors			\$62,484			\$62,484
Electrical			\$1,569,759			\$1,569,759
Mechanical			\$1,727,133			\$1,727,133
Roofing			\$150,563			\$150,563
ISD DP - General Oper (\$355,340 included in totals shown above by Revolving Fund) split as follows: Plumbing: \$53,969 Building Inspectors: \$50 Home Inspectors \$5,137 Electrical: \$129,333 Mechanical: \$143,881 Roofing: \$22,970						
Total		\$0	\$4,257,644	\$0	\$0	\$4,257,644

*Source of "Other" and % of "Other" total for each.

FY'16 Carryover and Refund by Funding Source

	Appropriations	Federal	Revolving	Local	Other*	Total
FY'16 Carryover						
FY'16 GR Refund**						\$0

*Source of "Other" and % of "Other" total for each.

**Indicate how the FY'16 General Revenue refund was budgeted
N/A

What Changes did the Agency Make between FY'16 and FY'17?

- 1.) Are there any services no longer provided because of budget cuts?
No
- 2.) What services are provided at a higher cost to the user?
There have been no fee changes.
- 3.) What services are still provided but with a slower response rate?
There have been no changes within CIB that affect response rate.
- 4.) Did the agency provide any pay raises that were not legislatively/statutorily required? If so, please provide a detailed description in a separate document.
There were no pay raises between FY 16 and FY 17.

FY'18 Expected Division/Program Funding By Source

	Appropriations	Federal	Revolving	Other	Total	% Change
Plumbing			\$756,791			2.2%
Building Inspectors			\$6,893			-0.2%
Home Inspectors			\$64,081			2.6%
Electrical			\$1,609,393			2.5%
Mechanical			\$1,771,335			2.6%
Roofing			\$154,636			2.7%
ISD DP - General Oper (\$349,264 included in totals shown above by Revolving Fund) split as follows: Plumbing: \$53,010 Building Inspectors: \$50 Home Inspectors \$5,045 Electrical: \$127,040 Mechanical: \$141,331 Roofing: \$22,788						
Total		\$0	\$4,363,129	\$0	\$0	2.5%

*Source of "Other" and % of "Other" total for each.

FY'18 Top Five Budget Adjustments		\$ Amount
Request 1: Description	Salary increase of up to 5% and related benefit increases agency wide -- Last increase was 7/1/2013	\$94,041
Request 2: Description	Estimated increase for contract with OMES for IT services	\$4,325
Request 3: Description	Estimated increase for contract with Office of Attorney General for legal services	\$4,000
Request 4: Description	Estimated increase for contract with State Auditor & Inspector for auditing services	\$1,120
Request 5: Description	Estimated increase for contract with OMES ABS for shared financial services	\$1,010
Total		104,496
How would the agency handle a 5% appropriation reduction in FY'18?		
How would the agency handle a 7.5% appropriation reduction in FY'18?		
How would the agency handle a 10% appropriation reduction in FY'18?		
Is the agency seeking any fee increases for FY'18?		
N/A		\$ Amount
		\$0
What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?		
Office space security measures such as reinforced doors, secure area for meeting with public on citations, etc. Update current licensing/registration software to include roofing trade so all trades will be in the same system.		
Federal Government Impact		
<p>1.) How much federal money received by the agency is tied to a mandate by the Federal Government? The Construction Industries Board receives no federal money.</p> <p>2.) Are any of those funds inadequate to pay for the federal mandate? N/A</p> <p>3.) What would the consequences be of ending all of the federal funded programs for your agency? N/A</p> <p>4.) How will your agency be affected by federal budget cuts in the coming fiscal year? N/A</p> <p>5.) Has the agency requested any additional federal earmarks or increases? N/A</p>		
Division and Program Descriptions		
<p>Administrative Services - General Operations This description is to facilitate the administrative services provided to support the various trade acts/divisions that are not otherwise specifically identifiable to one licensing/registration act or division. This involves the daily operations of the CIB agency in performing regulatory duties of the Plumbing, Electrical, Mechanical, Roofing, Building/Construction Inspector and Home Inspector licensing and registration acts including inspection, investigation, and general administration (personnel, fiscal, statistical, technological, and clerical areas).</p>		
<p>Division Name: Plumbing This program is designed to implement the Plumbing License Law of 1955 by providing licensure to all individuals who seek licensure and have met the requirements of experience, examination, insurance and bonding as well as continuing education. It is also designed to administer and enforce the Law, and to increase public awareness of plumbing standards and the need for licensing in order to protect the health, safety, and welfare of the public.</p>		
<p>Division Name: Building Inspectors This program is designed to implement the Oklahoma Inspectors Act by providing licensure to all individuals who seek licensure and have met the requirements of experience, examination, as well as continuing education. It is also designed for administration and enforcement of the Act, the continuing education of building and construction inspectors, implementing programs designed to further the efficiency of the building and construction inspector profession and public understanding of the profession, and to increase public awareness of standards and the need for licensing in order to protect the health, safety, and welfare of the public.</p>		

Division Name: Home Inspectors

The home inspection program provides licensing and enforcement of licensing provisions relating to home inspection (defined as a visual examination of any or all of the readily accessible physical real property and improvements to real property consisting of four or fewer dwelling units, including structural, lot drainage, roof, electrical, plumbing, heating and air conditioning and such other areas of concern as are specified in writing to determine if performance is as intended). Individuals required to be licensed include those who conduct home inspections for compensation and are not otherwise exempt from licensing by the Home Inspection Licensing Act. Exempt individuals include, but are not limited to, engineers, architects, individuals inspecting new residential construction, and individuals holding another occupational license and who only do home inspections within the occupational confines of that other license. Through effective administration and enforcement of the Home Inspection Licensing Act, the Construction Industries Board seeks to protect life and property by ensuring that those individuals providing services in Oklahoma and subject to the Home Inspection Licensing Act possess the requisite experience, education, examination, and insurance coverage.

Division Name: Electrical

This program is designed to implement the provisions of the Electrical License Act by providing licensure to all individuals who seek licensure and have met the requirements of experience, examination, insurance and bonding as well as continuing education. It is also designed to administer and enforce the Act, to promote public awareness of the electrical industry, furnish relevant information to industry members, and to increase public awareness of electrical standards and the need for licensing in order to protect the health, safety, and welfare of the public.

Division Name: Mechanical

This program is designed to implement the provisions of the Mechanical Licensing Act by providing licensure to all individuals who seek licensure and have met the requirements of experience, examination, insurance and bonding as well as continuing education. It is also designed to administer and enforce the Act, and to increase public awareness of mechanical standards and the need for licensing in order to protect the health, safety, and welfare of the public.

Division Name: Roofing Contractor Registration

This program is designed to implement the provisions of the Roofing Contractor Registration Act by providing registration provisions to all individuals who seek registration and commercial endorsement and who have met the requirements as set out in statute. It is also designed to administer and enforce the Act, and to increase public awareness of standards and the need for registration in order to protect the health, safety, and welfare of the public.

FY'17 Budgeted FTE

	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Administration	6	0	34.5* *Includes the 6 Supervisors	4	29.5	1
Total	6	0	34.5	4	29.5	1

FTE History

	2017 Budgeted	2016	2013	2010	2006
Administration	34.5	33	33	31	35.5
Total	35	33	33	31	36

Performance Measure Review

	FY'16	FY'15	FY'14	FY'13	FY'12
Measure I Aggregated – Increase accessibility and visibility of licensing requirements and information to both license holders and the general public.	Met Goal	Met Goal	Met Goal	Met Goal	Met Goal
Measure II Aggregated – Develop, board, staff and organizational infrastructure to accomplish strategic goals of administering licensing and registration acts with focus on education and compliance rather than penalty.	Met Goal	Met Goal	Met Goal	Met Goal	Met Goal
Measure III Aggregated – Effectively and efficiently discharge requirements of the various trades with emphasis on prompt and courteous customer service.	Met Goal	Met Goal	Met Goal	Met Goal	Met Goal

Revolving Funds			
	FY'14-16 Avg. Revenues	FY'14-16 Avg. Expenditures	June '16 Balance
Plumbing Licensing Revolving Fund (205) Statutory Authority? 59 O.S. § 1018 Source of Funds: Licensing/Registration Fees What is the fund spent on? Expenses required for administrating The Plumbing License Law of 1955 Is there a cap on the fund? No	\$659,902	\$619,136	\$633,741
Oklahoma Inspectors Revolving Fund (215) Statutory Authority? 59 O.S. § 1042 Source of Funds: Licensing/Registration Fees What is the fund spent on? Expenses required administering the Oklahoma Inspectors Act Is there a cap on the fund? No	\$10,147	\$3,905	\$118,104
Home Inspection Licensing Act Revolving Fund (217) Statutory Authority? 59 O.S. § 858-626 Source of Funds: Licensing/Registration Fees What is the fund spent on? Expenses required for administering the Home Inspection Licensing Act Is there a cap on the fund?	\$73,709	\$45,640	\$460,118
Electrical Revolving Fund (245) Statutory Authority? 59 O.S. § 1694 Source of Funds: Licensing/Registration Fees What is the fund spent on? Expenses required for administering the Electrical License Act Is there a cap on the fund? No	\$1,269,122	\$1,148,276	\$2,154,978 Note: \$850,000 taken from restricted revolving fund shown above per SB 1616, Section 178. ADJ BAL 7/1/16 \$1,304,978
Oklahoma Mechanical Licensing Revolving Fund (275) Statutory Authority? 59 O.S. § 1850.13 Source of Funds: Licensing/Registration Fees What is the fund spent on? Expenses required for administering the Mechanical Licensing Act Is there a cap on the fund? No	\$1,335,561	\$1,308,455	\$2,720,137 Note: \$850,000 taken from restricted revolving fund shown above per SB 1616, Section 178. ADJ BAL 7/1/16 \$1,870,137
Roofing Contractor Registration Revolving Fund (295) Statutory Authority? 59 O.S. § 1151.20 Source of Funds: Registration/Endorsement Fees What is the fund spent on? Expenses required for administering the Roofing Contractor Registration Act Is there a cap on the fund? No	\$146,305	\$126,219	\$307,079