

Department of Labor - Agency 405

Lead Administrator: Stacy Bonner

Lead Financial Officer:

FY'17 Budgeted FTE							
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$	
Administration	3	8	6	2	9	3	
A/Locksmith	1	6			6		
Asbestos	1	4			4		
Alt. Fuels		4			4		
Safety Standards	0.5	21	1.5	2	20.5		
Employment Standards	1	5	1		6		
Legal	1		2		1	1	
Licensing	0.5	6	1.5	1	6.5		
Statistics		1			1		
OSHA	1	10.5	1	1	9.5	1	
PEOSH	1	5.5			5.5		
Total	10	71	13	6	73	5	

FTE History							
	2016 Budgeted	2015	2012	2009	2005		
Administration	14.0	12.0	11.0	11.4	13.9		
A/Locksmith	6.0	7.0					
Asbestos	4.0	6.0	6.8	9.0	10.3		
Alt. Fuels	4.0	4.0					
Regulation & Enforcement	30.5	33.5	39.9	46.0	36.8		
Statistical Research & Licensing	8.5	9.5	3.3	4.6	14.7		
Occupational Safety & Health	17.0	20.0	16.0	25.0	22.8		
Total	84.0	92.0	77.0	96.0	98.5		

FY'16 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Administration	\$782,932		\$628,269	\$0	\$0	\$1,411,201
A/Locksmith			\$620,584	\$0	\$0	\$620,584
ISD- A/Locksmith			\$80,420	\$0	\$0	\$80,420
ISD-Administration			\$917,375	\$0	\$0	\$917,375
ISD-Alternative Fuels			\$65,960	\$0	\$0	\$65,960
Asbestos		\$346,820	\$42,842	\$0	\$0	\$389,662
CNG		\$40,000	\$417,459	\$0	\$0	\$457,459
Safety Standards	\$1,960,537			\$0	\$0	\$1,960,537
Employment Standards	\$100,090		\$400,000	\$0	\$0	\$500,090
Legal	\$242,445					\$242,445
Licensing	\$643,273					\$643,273
Statistics		\$67,757				\$67,757
OSHA		\$1,049,744		\$0	\$0	\$1,049,744
PEOSH	\$55,736		\$421,073	\$0	\$0	\$476,809
Total	\$3,785,013	\$1,504,321	\$3,593,982	\$0	\$0	\$8,883,316

*Source of "Other" and % of "Other" total for each.

FY'15 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'13 Carryover	\$0	\$0	\$0	\$0	\$0	\$0

*Source of "Other" and % of "Other" total for each.

What Changes did the Agency make between FY'15 and FY'16
<p>1.) Are there any services no longer provided because of budget cuts? All agency services have continued with fewer FTEs only do to agency Realignment, technology efficiency gains, and IT consolidation along with two new programs added to agency.</p> <p>2.) What services are provided at a higher cost to the user? The fees for services provided by the agency have not increased in the last few years. Some fees have not increased for more than 20 years. FY14 Fee decreases were realized in the Alarm/Locksmith program & FY15 Alarm Fee decreases</p> <p>3.) What services are still provided but with a slower response rate? Hot Water Heater inspections, Boiler Pressure Vessel inspections & Elevator Inspections.</p>

FY'17 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Administration	\$782,932		\$628,269	\$0	\$1,411,201	0.00%
A/Locksmith			\$620,584	\$0	\$620,584	0.00%
ISD - A/Locksmith			\$80,420	\$0	\$80,420	0.00%
ISD - Administration			\$917,375	\$0	\$917,375	0.00%
ISD-Alternative Fuels			\$65,960	\$0	\$0	\$65,960
Asbestos		\$346,820	\$42,842	\$0	\$389,662	0.00%
CNG		\$40,000	\$417,459	\$0	\$0	\$457,459
Safety Standards	\$1,960,537			\$0	\$1,960,537	0.00%
Employment Standards	\$100,090		\$400,000	\$0	\$500,090	0.00%
Legal	\$242,445			\$0	\$242,445	0.00%
Licensing	\$643,273			\$0	\$643,273	0.00%
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OSHA		\$1,049,744		\$0	\$1,049,744	0.00%
PEOSH	\$55,736		\$421,073	\$0	\$476,809	0.00%
Total	\$3,785,013	\$1,504,321	\$3,593,982	\$0	\$8,883,316	0.00%

*Source of "Other" and % of "Other" total for each.

FY'17 Top Five Appropriation Funding Requests		\$ Amount
Request 1	FY16 54X Escrow \$0 & DOL Certified \$2,172,779. So this fiscal year agency request General Revenue Fund (19X) for \$883,621, \$1,275,000 (Fund 215) & Employment Standard Divison \$500,000, for unfunded mandates.	\$1,446,387

How would the agency handle a 5% appropriation reduction in FY17?
 Services would be reduced

How would the agency handle a 7.5% appropriation reduction in FY'17?
 Services would be reduced

Is the agency seeking any fee increases for FY16?		\$ Amount
Increase 1	No, but penalties are being asked for which will go to the State General Fund	\$0
		\$0

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?
1,471,800 from 3 federal grants

2.) Are any of those funds inadequate to pay for the federal mandate?
OSHA- Federal grants requires a 10% match of state funds. In order to provide the current program, ODOL actually provides up to 30% of the funding.

3.) What would the consequences be of ending all of the federal funded programs for your agency?
The programs currently provided would be eliminated. Federal OSHA would impose fines to Oklahoma businesses and Asbestos Removal Plans in Public Schools would be unregulated or non existent.

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?
If, or when, the federal government cuts existing program dollars, the ODOL would evaluate the affected programs, review the funding available to possibly continue the program, and if agency funds were available, the program could continue. The ODOL would notify the Legislature of the potential elimination of the program and if the Legislature believed it were a program that should be funded with state appropriations, the agency would continue offering the program. If agency or state dollars were not available, the program would be eliminated.

5.) Has the agency requested any additional federal earmarks or increases?
 NO

Division and Program Descriptions

A. Administration:
 The ODOL Administration provides direct support to all divisions and efforts within the agency. This includes human resources, financial services (accounting, budgeting, purchasing, facility and contract services, records and inventory control), administrative rules and hearings, federal grant support, receptionist, mail related services, communications and executive services.
 The primary focus of Administration is to provide support for agency employees so that they can provide the services and inspections in a prompt, equitable and effective and effective manner. Other goals include continued oversight and analysis of all

expenditures to ensure that all funds are utilized in the best interest of the citizens while providing the best service possible. The agency mission is to provide the workers of Oklahoma with the professional licenses needed to be gainfully employed as well as ensuring that work environments are safe from hazards or malfunctioning equipment or facilities.

B. Alarm/Locksmith Industry License:

The Oklahoma Department of Labor has the authority to enforce the provisions of the Alarm and Locksmith Industry Act, 59 O.S. section 1800.1 et seq. The act regulates locksmiths, closed circuit televisions, access controls, burglar alarms, fire alarms, and sprinkler and nurse calls to protect the safety and welfare of the public.

C. Asbestos Abatement:

This program is responsible for ensuring asbestos and containment is accomplished in a safe manner in both public and private sectors. The Division licenses all asbestos workers and contractors.

D. Alternative Fuels Act:

Alternative Fuels technician Act 40 O.S. Sec. 1421, et seq. OAC 380:55
The Oklahoma Department of Labor has the responsibility to investigate any concerns or complaints against any individual certified as an alternative fuel technician or company and/or business certified as an alternative fuel conversion company. In addition, violations of any provisions of the Alternative Fuels Technician Certification Act, or any rule or statute as prescribed by the Alternative Fuels Technician Certification Act. Our mission is to provide education, training, and awareness within the State of Oklahoma to ensure public safety in the expansion of the use of alternative fuels in the transportation sector.

E. Employment Standards Division:

This division is charged with protecting Oklahoma's workforce by: ensuring that children are not working in hazardous environments; receiving complaints of allegedly wrongfully withheld wages; conducting investigations and making determinations as to whether wages are owed and due.

F. Legal Division:

The Legal services division provides legal support and advice to the Commissioner, Chief of Staff and other Administrative staff, directors and staff of each Department of Labor division. This division also provides such advice informally and through written opinion, as well as through the filing of legal pleadings in internal administrative hearings; hearings and/or investigations by other state agencies, such as Oklahoma Merit Protection Commission and Oklahoma Unemployment Security Commission; and state and federal court proceedings. The Legal services division contracts with Administrative Law Judges (ALJ or Hearing Officer) to hear and decide issues under Article II of the Administrative Procedures Act and defends the agency investigative findings and determinations at administrative dockets set for Wage & Hour and Child Labor cases. Also assists in the creation and proper structure of statutory and regulatory changes for matters falling within the Commission of Labor constitutional and statutory authority.

G. Licensing:

Licensing is responsible for processing all licenses and certificates issued by all programs within the Department of Labor. The Licensing program receives and processes all fees received by the agency and is responsible for tracking and recording such fees, issuing receipts and depositing all incoming monies.

H. Occupational Safety and Health:

The OSHA Consultation Division provides free consultation service to Oklahoma's private sector businesses. This voluntary, non-punitive and confidential program is designed to assist small high-hazard employers in preventing injuries and illnesses.

I. Public Employees Occupational Safety and Health (PEOSH)

PEOSH is an enforcement unit which inspects public agencies such as state, city, county, public schools and other political subdivisions of the State of Oklahoma. Consultation and assistance are provided to entities for work place safety.

J. Safety Standards Division:

Safety Standards is responsible for regulating four major areas: (1) boilers/pressure vessels/water heaters and joint reviews, (2) amusement rides, (3) certification of weld test facilities, welding inspectors and welders, and (4) Elevators escalators, and other such conveyances. In all these areas, the purpose of the program is to inspect the apparatus for compliance with safety standards, and to license or certify individuals and apparatus as safe to operate.

K. Statistical Research:

This program performs statistical research on occupational safety and health injuries, illness and deaths in both private and public entities.

Performance Measure Review					
	FY'15	FY'14	FY'13	FY'12	FY'11
Asbestos Abatement					
Inspections Performed Within 24 Hour Notice	100%	100%	100%	100%	100%
Random Asbestos Training	100	176	176	176	176
Inspections					
Employment Standards Division					
Resolve Wage Claim Cases (Days)	40	33	33	33	33
Total Claims Paid	441,000	74,000	74,000	74,000	74,000
Licensing					
Deposit Receipts Within 24 Hr	100%	100%	100%	100%	100%
Occupational Safety and Health					
Number of Consultations Performed	546	525	450	450	450
Small Employer Consults (% of Total)	98%	98%	99%	98%	88%
Public Occupational Safety and Health					
# of Inspections	628	508	508	508	425
Safety Standards Division					
# of Division Inspections	25,282	24,500	17,254	21,696	21,729

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