

Department of Human Services

Ed Lake, Director

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FY'15 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Child Welfare Services	218,452,334	\$136,050,934			\$39,165,117	\$393,668,385
Developmental Disabilities Services	167,311,136	\$27,325,954			\$67,474,602	\$262,111,692
Adult and Family Services	97,437,120	\$1,231,009,928			\$12,588,035	\$1,341,035,082
Aging Services	113,959,138	\$14,480,358			\$350,000	\$128,789,496
Administration and Data Services	63,490,925	\$64,973,690			\$65,959	\$128,530,574
Child Care Services	2,048,935	\$20,743,167			\$0	\$22,792,102
Adult Protective Services	8,201,987	\$4,763,883			\$0	\$12,965,870
Child Support Services	19,087,205	\$32,056,868			\$13,511,415	\$64,655,488
Capital	9,202,282	\$9,812,453			\$60,000	\$19,074,735
Total	\$699,191,062	\$1,541,217,234	\$0	\$0	\$133,215,128	\$2,373,623,424

*Source of "Other" and % of "Other" total for each.

Child Welfare	Medicaid revenue (75%), Social Security and child support revenue for children in custody (21%), Misc. refunds and revenues (4%)
Developmental Disabilities	Medicaid revenue (98%), Sales tax relief for persons in care (2%)
Adult and Family Services	Medical Outstation and School Based Social Workers- state share of expense from schools/nonprofits (25%), Sales tax relief for clients (34%), Misc. refunds and revenue (41%)
Aging Services	Sales tax relief for clients (100%)
Administration	Misc. revenue from third parties (100%)
Child Support	Child supported collected that is repayment for prior state assistance (89%), \$25 child support fee (9%), Interest on deposits (2%).
Capital	Payments from other agencies to process respite vouchers for families and caretakers (100%)

FY'14 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'14 Carryover	\$ 23,349,528	\$7,250,472	\$0	\$0	\$0	\$30,600,000

*Source of "Other" and % of "Other" total for each.

What Changes did the Agency Make between FY'14 and FY'15

- Are there any services no longer provided because of budget cuts? No.
- What services are provided at a higher cost to the user? None.
- What services are still provided but with a slower response rate?

As budgets have been reduced over the years efforts have been made to reduce administrative costs in order to minimize impacts on direct services to Oklahomans in need. However, even these delays have direct impacts on services. For example, the number of payments to clients for medical and other purposes made outside our target of three days is 2.5 times more than four years ago. Similarly, the percentage of claims paid in three days or less for travel (including mileage reimbursements for foster parents and field staff) has fallen from consistently over 80 percent to consistently under 60 percent. Four years ago contracts were normally initiated for the purchasing process in two days, the typical time to process is now two weeks. Staffing available to respond to Open Records Act requests has fallen while the complexity of requests has increased. The agency has made and will continue to make significant improvements through business transformation initiatives. However, internal service delays are common across the organization. While perhaps not observable from outside, these delays have cascading effects on external services.

Similarly additional Child Welfare cases and Pinnacle Plan initiatives have affected central services including Human Resources, Legal Counsel, and Office of Client Advocacy. The agency has re-allocated funds in FY-2015 to partially reduce impacts. Pinnacle Plan staffing increases have also significantly reduced the ability of property management and facilities maintenance to address other agency facility needs.
- Did the agency provide any pay raises that were not legislatively/statutorily required?

Yes. When appropriations funded 6.25 percent increases for the majority of agency employees, the agency reduced other costs in order to fund 6.25 percent raises for all other employees (except highly compensated employees, who received smaller raises).

FY'16 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Child Welfare Services	\$33,869,618	\$16,635,517			\$50,505,135	13%
Developmental Disabilities Services	\$4,636,936	\$572,005			\$5,208,941	2%
Adult and Family Services					\$0	0%
Aging Services	\$1,177,285	\$0			\$1,177,285	1%
Administration and Data Services	\$900,000	\$587,357			\$1,487,357	1%
Child Care Services	\$490,363	\$0			\$490,363	2%
Adult Protective Services						0%
Child Support Services						0%
Capital						0%
Total	\$41,074,202	\$17,794,879	\$0	\$0	\$58,869,081	2%

*Source of "Other" and % of "Other" total for each.

FY'16 Top Five Appropriation Funding Requests		\$ Amount
Oklahoma Pinnacle Plan Year Four		\$15,887,053
Adoption Subsidy Full Funding		\$8,353,248
Developmental Disabilities Waivered Services		\$4,636,936
Community Living Services for Seniors and Disabled Adults		\$1,177,285
Legislative Mandate Full Funding		\$1,968,956
Total Increase above FY-15 Request		\$ 32,023,478

How would the agency handle a 3% appropriation reduction in FY'16?

If the FY'16 budget was reduced by 3% of the FY-15 budget, it would necessitate a reduction of \$19.7 million. Most of the agency's state funding matches federal funding, so it would be difficult to reduce state funding without a similar reduction in federal funding and thus a disproportionate impact in services.

Additionally, the agency's legal commitment to implementing the Pinnacle Plan to enhance child welfare services would make it likely that reductions would fall more heavily on other program areas.

The agency has a number of programs which cannot be reduced or are extremely limited in the reduction possibilities. These are maintenance of effort (MOE) requirements for large federal grants. The MOE cannot be reduced without relinquishing the entire federal grant for the Temporary Assistance to Needy Families (TANF), Child Care Development Fund (CCDF), Older American Act Programs, and the entire state's Medicaid program.

Lastly, with passage of the Affordable Care Act, eligibility for Medicaid programs and services offered by those programs cannot be reduced with minimal exceptions. As seen in recent actions by the Oklahoma Health Care Authority, the only option is to reduce provider rates. Thus, any reductions to the five Home and Community Based Waiver programs administered by Aging and Developmental Disabilities Services can only result in provider rate reductions. Considering all of these factors, the agency would seek reductions that minimize loss of federal funds and maximize services to Oklahomans in need.

In FY-2015 the agency reallocated \$20.6 million internally in order to preserve services while meeting unfunded needs including employee pay raises, reduced federal Medicaid funding, and Child Welfare programs that will reduce the number of children in state custody. This effort has eliminated any opportunity to reduce costs without affecting services to the state's many citizens in need.

Due to all of the factors discussed, it is possible the agency would need to implement a reduction in force to meet the 3% reduction, the resulting loss of federal funds, and comply with the Pinnacle Plan. The agency's payroll budget represents approximately one-half of all spending that is not direct assistance to clients.

How would the agency handle a 5% appropriation reduction in FY'16?

If the FY'16 budget was reduced by 5% of the FY-16 budget, it would necessitate a reduction of \$35 million. Reductions to meet this lower level of funding would follow the same approach as described above, but would affect clients of every division of the agency and likely require a significant reduction in force that would affect all programs other than core Child Welfare efforts that address the Pinnacle Plan.

Is the agency seeking any fee increases for FY'16?

None

\$ Amount

\$0

\$0

\$0

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?

No one-time funds requested

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?

All federal funds supplied are program specific. For example, federal grants for SNAP benefits, child care subsidy, foster care and adoption subsidy have federal program requirements. \$1.5 billion is received annually. With a 1.7 economic multiplier, this funding has a \$2.3 billion economic impact.

2.) Are any of those funds inadequate to pay for the federal mandate?

No, federal grants do not specify a level of service, but allow the state to tailor the program requirements to fit the available funding. Many federal grants require a state match or a maintenance of effort which supplements the federal program funding.

3.) What would the consequences be of ending all of the federal funded programs for your agency?

Overall, federal revenues provide 65 percent of agency funds and approximately 1/2 of personnel costs. Adult and Family Services programs and Child Care Services are 90% federally funded. SNAP benefits, LIHEAP energy assistance, TANF programs and the Child Care Subsidy would end. Child Support Services are 50% federally funded. Collections for past due for Oklahoma families would be reduced. Child Welfare Services is 35% federally funded. Foster care and adoption services to children and payments to families would be sharply reduced. In Aging Services, federal grants and Medicaid funding support the ADvantage and Personal Care Waivers, which provide case management, nursing care, meals, and other services to seniors in their homes. Without federal funding, these seniors would likely require nursing home care. Developmental Disabilities is 10% federally funded, and programs that allow Oklahomans with developmental disabilities to maintain meaningful day programs, work and live in their respective communities would be reduced or eliminated.

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

Funding for programs that support this agency has been stable in FY-14 and FY-15. Several programs that support the agency have had long-term deterioration in funding and more state funds have been needed to maintain programs. Most of the agency's federal funding would change under the proposal for federal Opportunity Grants. Most agency programs would require redesign, consolidation and, in some cases, elimination.

5.) Has the agency requested any additional federal earmarks or increases?

The agency routinely applies for competitive federal grants for specific purposes on a periodic basis that are program and service specific. An internal review process helps insure grants are directly relevant to the agency's mission and do not commit additional state funds.

Division and Program Descriptions
<p>Child Welfare Services Child Welfare Services (CWS) administers programs for children and families in the home, the community and in residential facilities. Field staff specializes in child welfare services and program delivery. CWS provides programs and services necessary to prevent or reduce the abuse, neglect or exploitation of children, preserve and strengthen families, and provides permanency planning for children in DHS custody.</p>
<p>Developmental Disabilities Services Developmental Disabilities Services (DDS) is responsible for the administration and coordination of programs for Oklahomans with intellectual disabilities. Services are provided from age 3 through the adult life span. Support services are provided in the home through contracts with private contractors and not-for-profit community organizations. Residential services for adults include supported living, specialized foster care, adult companions, group homes and assisted living. Employment services include sheltered workshops and community integrated employment.</p>
<p>Adult and Family Services Adult and Family Services (AFS) is responsible for administration of eligibility programs and related staff, with a presence in all counties of the state for implementing the following programs: Child Care Subsidy; Supplemental Nutrition Assistance Program (SNAP), Low Income Home Energy Assistance Payments (LIHEAP), Medical Assistance eligibility, Children with Special Health Care Needs (CSHCN), Refugee Assistance (via contracts), State Supplemental Payments to the Aged, Blind and Disabled and Temporary Assistance to Needy Families (TANF). During FY-14 the agency is transferring the staff assigned to investigate Adult Protective Services referrals in Long Term Care facilities from AFS to Community Living and Support Services.</p>
<p>Aging Services Aging Services (AS) is responsible for planning, developing, monitoring, and evaluating programs and services for older Oklahomans. AS administers the ADvantage Program; a statewide Medicaid waiver program for frail elders and adults with physical disabilities. In an effort to enhance the independence of older persons, Title III services under the federal Older Americans Act (OAA) are available statewide and include information and assistance, outreach, congregate and home-delivered meals, transportation, legal services, homemaker, chore, health promotion and medication management, and caregiver services including grandparents raising grandchildren.</p>
<p>Administration and Data Services Administration and Data Services functions include executive leadership, support services functions for facility and equipment maintenance and improvement, legal, research, communication, financial and human resources support.</p>
<p>Child Care Services Child Care Services (CCS) assures that Oklahoma children and their parents have access to licensed, affordable, quality child care. Child Care Services administers licensing requirements and monitors facilities for compliance with licensing standards. The Office also promotes quality child care through its quality rating system and support for child care resource and referral agencies, and certification and professional development for child care professionals.</p>
<p>Adult Protective Services Adult Protective Services (APS) investigates and provides services to protect vulnerable adults from abuse, neglect, self-neglect or exploitation. Investigations assist law enforcement in criminal investigations and prosecutions of those who maltreat vulnerable adults. APS further helps identify clients in need of services of the Department of Human Services and other state, local, and nonprofit agencies. Services help make and keep vulnerable adults safe in their homes, including populations in residential care and those who are homeless.</p>
<p>Child Support Services Child Support Services (CSS) promotes healthy families through establishing, monitoring and enforcing reliable child support to encourage self-sufficiency and strengthen relationships. The primary function of CSS is to provide child support services in all TANF and medical assistance cases as well as in non-TANF cases for individuals who have applied for services. Pursuant to Oklahoma's State Plan for Child Support Enforcement, CSS has four major responsibilities: (1) to establish paternity, (2) to enforce child support, (3) to locate noncustodial parents, and (4) to collect and distribute child support payments.</p>

FY'16 Budgeted FTE						
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Child Welfare Services	293	2,297	130	424	1,981	22
Developmental Disabilities Services	33	1,202	34	884	335	17
Adult and Family Services	161	2,117	52	1,616	543	10
Aging Services	27	211	31	38	202	2
Administration and Data Services	53	220	333	155	359	39
Child Care Services	32	178	5	74	108	1
Adult Protective Services	13	183	6	83	105	1
Child Support Services	59	462	62	336	184	4
Capital						
Total	671	6,870	653	3,610	3,817	96

FTE History					
	2015 Budgeted	2014	2010	2009	2004
Child Welfare Services	2,427	2,511			
Developmental Disabilities Services	1,236	996	1,617	1,791	1,702
Adult and Family Services	2,169	2,291			
Aging Services	242	230	263	236	160
Administration and Data Services	553	499	974	974	857
Child Care Services	183	174	191	179	170
Adult Protective Services	189	-	-	-	-
Child Support Services	524	527	559	543	349
Capital		39	80	88	111
Children and Family Services	-	-	454	472	334
Family Support	-	-	107	103	93
Field Operations	-	-	4,545	4,559	3,826
Total	7,523	7,267	8,790	8,945	7,602

Performance Measure Review					
	FY'14	FY'13	FY'12	FY'11	FY'10
Child Welfare Services					
1. Investigations completed (family based)	38,490	31,847	29,536	28,649	27,204
2. Investigations confirmed (family based)	7,913	6,164	5,519	4,613	4,301
3. Out of home placements*, unduplicated	17,127	14,837	14,403	13,545	14,711
4. Finalized adoptions	1,269	1,321	1,430	1,143	1,698
5. Children receiving adoption subsidies	14,123	13,706	13,114	12,384	11,924
*Includes children who are AWOL, in trial adoption and in trial reunification					
Developmental Disability Services					
1. Support living/non federal medical	648	664	672	673	691
2. State funded community services	1,331	1,381	1,384	1,422	1,475
3. Home and Community waiver	2,928	2,870	2,801	2,797	2,770
4. Homeward Bound waiver	664	709	721	729	755
5. In Home Support waiver	1,777	1,703	1,720	1,792	1,886
6. Public ICF-MR	269	297	310	321	347
7. Area services case management	5,357	5,237	5,033	5,256	5,289
8. Family support subsidy	2,193	2,244	2,255	2,258	2,369
Child Care Services					
1. # of Licensed child care slots	130,163	130,979	134,473	136,816	136,534
2. # of One Plus licensed programs	111	139	160	208	253
3. # of Two Star Licensed programs	1,502	1,561	1,758	1,892	1,913
4. # of Three Star licensed programs	270	248	231	218	213
Aging Services					
1. Home delivered meals (meals served)	1,324,717	1,380,969	1,491,861	1,451,480	1,401,105
2. Congregate meals (meals served)	1,502,655	1,647,789	1,832,786	1,878,973	1,821,353
3. ADvantage program (consumers)	21,234	20,908	20,930	21,341	22,790
Adult and Family Services					
1. TANF recipients (monthly average)	16,232	18,477	20,406	21,406	22,131
2. SNAP (Food Stamp) recipients (monthly average)	615,412	616,559	615,467	609,723	559,626
3. SSP/ABD recipients (monthly average)	89,206	89,241	89,060	88,738	85,482
4. Number of children receiving child care subsidy (monthly average)	33,322	34,722	36,444	39,107	39,060
Adult Protective Services					
1. Adult Protective Service investigations	15,010	15,223	16,012	17,131	17,662
Child Support Services					
1. Case count (quarterly average)	206,746	203,209	202,743	198,390	193,000
2. Collections (in millions)	\$362.5	\$350.4	\$ 339.7	\$ 318.0	\$ 298.3
3. Paternity establishment	20,084	21,184	20,238	20,543	20,297
4. Cases with medical support orders	118,648	113,880	108,742	104,602	99,097

Revolving Funds (200 Series Funds)			
	FY'12-14 Avg. Revenues	FY'12-14 Avg. Expenditures	June '14 Balance
200--Grants and Donations			
	\$134,769	\$496,048	\$732,374
210--Income Tax Checkoff			
Voluntary funding for food banks	\$29,164	\$29,164	\$0
215--Quality of Care Development Fund			
Fines; use to support improvement of child care facilities	\$0	\$0	\$663
220--Disallowances			
Reserve to reimburse operating funds for disallowed federal	\$250,139	\$3,205	\$76,840
225--Child Abuse Multidisciplinary Account			
Fees and appropriations; supports coordinated efforts by law	\$2,454,948	\$3,328,499	\$434,442
230--Indigent Health Care			
Income tax checkoffs; for clinics for indigent health care	\$19,895	\$19,895	\$0
245--Adaptive Grant Program			
License plate fees; for adaptation equipment for the	\$26,363	\$21,784	\$26,973
250--Support Adoptions License Plate			
License plate fees; for implementation of Investing in Stronger	\$1,225	\$0	\$15,100
255--SORC Mineral Royalties			
Royalties; for institution operations	\$137,044	\$0	\$608,906
260--Silver Haired Legislature			
Taxpayer checkoff; to fund expenses	\$492	\$1,162	\$1
265--Choose Life Assistance Program			
License plate fees; to support counseling for pregnant women	\$6,573	\$11,707	\$5,880
270--Reintegration of inmates			
Tobacco settlement funds; DHS authorized expenditures	\$0	\$24,736	\$14,480