

State Bond Advisor

Lead Administrator: Jim Joseph

Mission Statement:

The State Bond Advisor's Office provides staff support to the Council of Bond Oversight and assists OMES with staffing of the Long-Range Commission. The Office helps coordinate capital planning and debt issuance by agencies, authorities, and trusts of the State of Oklahoma.

Responsibilities include:

- (i) providing assistance to OMES in the development of the State's multi-year Capital Improvement Plan;
- (ii) oversight of the selection of professional service providers;
- (iii) providing assistance with the sale of notes, bonds, and other obligations;
- (iv) approving fees and expenses associated with the issuance process for State entities;
- (v) maintaining relations with the bond rating agencies and credit enhancement providers; and
- (vi) serving as advisor to the Governor and Legislature on matters relating to debt issuance and management.

FY'15 Projected Division/Program Funding By Source

	Appropriations	Federal	Revolving	Local	Other*	Total
General Operations	\$135,075		\$227,925			\$363,000
Total	\$135,075	\$0	\$227,925	\$0	\$0	\$363,000

*Source of "Other" and % of "Other" total for each.

FY'14 Carryover by Funding Source

	Appropriations	Federal	Revolving	Local	Other*	Total
FY'14 Carryover	\$0	\$0	\$0	\$0	\$0	\$0

*Source of "Other" and % of "Other" total for each.

What Changes did the Agency Make between FY'14 and FY'15

1.) Are there any services no longer provided because of budget cuts?

No, thus far we have been able to cover expenses from increased draws on our Revolving Fund.

2.) What services are provided at a higher cost to the user?

None.

3.) What services are still provided but with a slower response rate?

All services are still provided promptly.

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

The Council of Bond Oversight granted an increase to the Director/State Bond Advisor.

FY'16 Requested Division/Program Funding By Source

	Appropriations	Federal	Revolving	Other	Total	% Change
General Operations	\$143,112	\$0	\$219,888	\$0	\$143,112	6.00%
Total	\$143,112	\$0	\$219,888	\$0	\$363,000	0.0%

*Source of "Other" and % of "Other" total for each.

FY'16 Top Five Appropriation Funding Requests

	\$ Amount
Appropriations cover only about one-third of our operating budget, so neither the current year's appropriation or FY 2016 request will cover payroll.	

Total Increase above FY-15 Request

No change from FY 2015 request, but 6.0% above what was appropriated.

0

How would the agency handle a 3% appropriation reduction in FY'16?

The answer is the same for 3% or 5%. The Office has had its appropriations cut 37.3% since FY 2001. To date, we have been able to cover expenses from our Revolving Fund (in part due to staff vacancies). This can't continue indefinitely.

How would the agency handle a 5% appropriation reduction in FY'16?

See above.

Is the agency seeking any fee increases for FY'16?		\$ Amount
Increase 1	No.	\$0
Increase 2	N.A.	\$0
Increase 3	N.A.	\$0

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?

None anticipated at this time. However, PC, laptop or printer replacement are possibilities.

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?

None.

2.) Are any of those funds inadequate to pay for the federal mandate?

N.A.

3.) What would the consequences be of ending all of the federal funded programs for your agency?

None - we have no federally funded programs.

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

Not at all - we have no federally funded programs.

5.) Has the agency requested any additional federal earmarks or increases?

No, we have no federally funded program.

Division and Program Descriptions

Operations
Provides oversight of State borrowing programs and capital planning. Ensures open, competitive, selection of professionals and efficient structuring and pricing obligations.

FY'16 Budgeted FTE						
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
General Operations	1		2	1	1	1
Total	1	0	2	1	1	1

FTE History					
	2015 Budgeted	2014	2010	2009	2004
General Operations	3	3	3	3	3
Total	3	3	3	3	3

Performance Measure Review					
	FY'13	FY'12	FY'11	FY'10	FY'09
• Provide an initial response to requests for information from the public within 24 hours of receipt of the request.	Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
• Process requests for private activity bond cap within 48 hours of receipt of a completed application.	Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
• Circulate meeting packets to Council of Bond Oversight members at least one week prior to the scheduled meeting date each month.	Satisfied	Missed twice	Satisfied	Satisfied	Satisfied
• Secure interest rates on negotiated bond issues that are consistent with (or better than) past sales when compared to market indices.	Satisfied in most cases - volume of Master Lease sales caused rates to be a little higher	Satisfied	Satisfied	Satisfied	Satisfied

Revolving Funds (200 Series Funds)			
	FY'12-14 Avg. Revenues	FY'12-14 Avg. Expenditures	June '14 Balance
Revolving Fund I Receives fee from bond issuers. Fees are set by formula in Administrative Rules and are based on the par value of the bond issue.	FY 2012: \$167,059	FY 2012: \$161,463	\$497,024
	FY 2013: \$140,970	FY 2013: \$209,642	
	FY 2014: \$226,909	FY 2014: \$186,813	
	FY 2012-14 Avg: \$178,313		
Revolving Fund II None.	\$0	\$0	\$0