

## Oklahoma State Bureau of Investigation

Lead Administrator: Stan Florence

Lead Financial Officer: Darrel Wilkins

FY'15 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Admin/Admin Svcs	\$0	\$34,618	\$4,005,252	\$0	\$0	\$4,039,870
Investigative Svcs	\$6,275,000	\$643,256	\$5,363,815	\$0	\$0	\$12,282,071
Criminalistic Svcs	\$6,363,800	\$1,483,207	\$6,081,682	\$0	\$0	\$13,928,689
Information Svcs	\$1,714,561	\$189,051	\$5,072,584	\$0	\$0	\$6,976,196
Info Technology Svcs	\$0	\$290,400	\$4,206,900	\$0	\$0	\$4,497,300
Capital Projects	\$0	\$0	\$2,200,000	\$0	\$0	\$2,200,000
<b>Total</b>	<b>\$14,353,361</b>	<b>\$2,640,532</b>	<b>\$26,930,233</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,924,126</b>

\*Source of "Other" and % of "Other" total for each.

FY'14 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'14 Carryover	\$0	\$0	\$6,575,878	\$0	\$0	\$6,575,878

\*Source of "Other" and % of "Other" total for each.

Fund 200 - General Revolving Fund - \$3,715,621  
 Fund 210 - Automated Fingerprint Identification System Revolving Fund - \$2,366,999  
 Fund 220 - Forensic Science Improvement Revolving Fund - \$493,258

What Changes did the Agency Make between FY'14 and FY'15	
1.) Are there any services no longer provided because of budget cuts? No	
2.) What services are provided at a higher cost to the user? None	
3.) What services are still provided but with a slower response rate? None	
Turn-around times are a Performance Measure in disciplines and units across the agency and the agency is improving the turn-around times in all the areas.	
4.) Did the agency provide any pay raises that were not legislatively/statutorily required?	
Yes. The agency was mandated to provide a 6.25% increase to positions in law enforcement job families. In addition, the agency provided a 3% increase to the other positions in the agency except the Director, Deputy Director and Division Director positions.	

FY'16 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Admin/Admin Svcs	\$660,000					
Investigative Svcs	\$2,070,000					
Criminalistic Svcs	\$865,900					
Information Svcs	\$730,000					
Info Technology Svcs	\$0					
<b>Total</b>	<b>\$4,325,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

\*Source of "Other" and % of "Other" total for each.

Only additional General Revenue appropriation funds have been requested. The amount of Federal and Revolving funds available for budgeting will not be known until June when projections can be made for each of the various revenue sources.

FY'16 Top Five Appropriation Funding Requests	
	\$ Amount
1. Pay Plan	\$2,000,000
2. Deferred Building Maintenance	\$1,485,900
3. CART Agent Funding for Six New Position Authorizations	\$840,000
<b>Total Increase above FY-15 Request</b>	<b>4,325,900</b>

**How would the agency handle a 3% appropriation reduction in FY'16?**  
 An additional cut would require reverting back to the same type of actions of holding additional vacancies unfunded and reducing and/or eliminating budgets for overtime, training level, replacement equipment, and deferring facility maintenance projects. Because these actions cannot be sustained for long periods without detrimental impact on personnel and operations, reducing or eliminating services or programs would have to be made. Program cuts are going to have a detrimental impact on other law enforcement entities as well as Oklahoma citizens.

**How would the agency handle a 5% appropriation reduction in FY'16?**  
 An additional 5% appropriation reduction would require reverting back to the same type of actions of holding additional vacancies unfunded and reducing and/or eliminating budgets for overtime, training level, replacement equipment, and deferring facility maintenance projects. Because these actions cannot be sustained for long periods without detrimental impact on personnel and operations, reducing or eliminating services or programs would have to be made. Program cuts are going to have a detrimental impact on other law enforcement entities as well as Oklahoma

citizens.

**Is the agency seeking any fee increases for FY'16?**

	<b>\$ Amount</b>
None	\$0
	\$0
	\$0

**What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?**

Funding for Capital projects has not been requested though \$1,485,900 has been requested for eight facility deferred maintenance projects.

**Federal Government Impact**

**1.) How much federal money received by the agency is tied to a mandate by the Federal Government? None**

**2.) Are any of those funds inadequate to pay for the federal mandate? n/a**

**3.) What would the consequences be of ending all of the federal funded programs for your agency?**

Significant. In FY15 6% of the OSBI's operation budget is from federal grants - nearly \$2.6M. These federal grants provide a major percentage of funding for several programs - the Internet Crimes Against Children Task Force, the Oklahoma Fusion Center, the the DNA/CODIS discipline, development and implementation of several law enforcement information sharing networks, as well as a number of other programs that receive a less significant portion of their operation costs in federal dollars. If federal grant funding ended, it would have a dramatic negative impact and it would take major realignment of agency funding distribution to maintain these services, if the agency decided they should be continued and others reduced and/or eliminated.

**4.) How will your agency be affected by federal budget cuts in the coming fiscal year? Federal budget cuts are not expected.**

**5.) Has the agency requested any additional federal earmarks or increases? No**

**Division and Program Descriptions**

**Administration/Administrative Services:**

This Activity is comprised of the Administration (Director's office, Deputy Director's office, Public Information Office, Legal Department, Training and Statistical Research Unit) and the Administrative Services Division (Division Director; Human Resources, CALEA Manager; Accounting & Budget; Procurement, Facilities & Telecommunications). This Activity is authorized 43 FTE and provides leadership, planning, direction and administrative support to the Agency.

**Investigative Services:**

The primary purpose of the Investigative Services Division is to provide assistance to those entities authorized by State statutes. Assistance can be any of a full range of investigative services. Most Commonly, assistance is a complete investigation conducted by OSBI agents with a comprehensive report for use in prosecution efforts.

The types of investigations conducted include, but are not limited to: homicides; rapes; assaults; white collar crime; public corruption; property crimes such as burglaries; computer crimes such as internet crimes against children; child abuse response team, auto theft and oil field theft. Services also include polygraph examinations, electronic surveillance, aerial surveillance, crime scene investigations, forensic art, judicial backgrounds, and local law enforcement training in areas of basic and advanced criminal investigations.

The Criminal Intelligence Unit maintains the Statewide Intelligence Network and provides expanded use of crime analysis to help state and local law enforcement as well as federal agencies upon request.

For divisional purposes, the state is divided into eight regions, each supervised and managed by an Agent-in-Charge. Agents are assigned by region and work out of a regional office, or as Resident Agents working out of their homes or an office provided by city, county, or state government.

This Program is authorized 113 FTE with an additional 6 exempt FTE fully funded by federal grant.

**Criminalistic Services:**

The Criminalistics Services Division is the full-service, accredited forensic crime laboratory system for the State of Oklahoma. The program supports law enforcement statewide through forensic services that aid in the investigation and prosecution of crime. Forensic analysis of criminal case evidence is provided to municipal, county, district, state (including services to the OSBI Investigative Services Division), tribal, and federal law enforcement and prosecution agencies. Additional services include crime scene response, expert testimony digital evidence services, technical databases and forensic training.

Organizationally, there is a comprehensive central Forensic Science Center located in Edmond and regional laboratories in Lawton, Enid, McAlester, and Tahlequah. The authorized number of FTE is 100 plus six federal grant-funded exempt positions.

**Information Services:**

This Program consists of nine units designed to provide internal support to the OSBI, assist local law enforcement and provides services to the citizens of Oklahoma. The authorized FTE is 68 and four federal grant funded positions exempt from the FTE limits. The

eight units are:

- 1) Criminal History Reporting Unit (CHRU): Provides dissemination of criminal history information to non-criminal justice agencies and to the general public.
- 2) Self Defense Act Unit (SDA): Issues new and renewal licenses to citizens wishing to carry handguns, and maintains all licensing records.
- 3) Crime Data Collection and Analysis Unit (CDCAU): Collects and enters all information related to the filing of criminal charges by Oklahoma's District Attorneys. The collection of this data and the disposition data related to the charges provides comprehensive data for the courts, prosecutors and the public.
- 4) Field Services Unit (FSU): Collects crime statistics from Oklahoma law enforcement agencies and assimilates them into the Crime in Oklahoma Annual Report. This report provides law enforcement administrators and other interested parties the data necessary to make informed decisions about the problem of crime in this state. The data is also sent to the FBI for inclusion with national crime statistics. This unit also provides training to all law enforcement agencies on record keeping and the proper method of reporting crime statistics. This unit also conducts audits to ensure the integrity of the data collected and submitted.
- 5) Criminal History Management Unit (CHMU): Captures data from submitted fingerprint cards and dispositions to build the Master Name Index, Arrest Segment, Custodial Segment and Judicial segment of the criminal history record for the State Repository. This unit produces and disseminates criminal history rap sheets used by criminal justice agencies nationwide.
- 6) Identification Unit (IU): Processes submitted fingerprint cards to capture the fingerprint images and minutia records to facilitate the comparison and positive identification of individuals through fingerprint utilizing the Automated Fingerprint Identification System (AFIS) and manual fingerprint processing. This unit also captures fingerprints of individuals who have experienced difficulty in obtaining legible from local law enforcement agencies.
- 7) Biometric Field Services Unit (BFSU): This unit is dedicated to providing initial and follow-up training to jail sites using OSBI and other law enforcement agency owned Livescan Booking devices. The team of Field Services Representatives travel around the state and provide training on the Livescan devices as well as the manual fingerprint process. The Livescan devices capture data on the subject, charges to be filed, electronic images of fingerprints, palm prints and digital images including mugshots, scars, marks and tattoos. Additionally, personnel audit the booking facilities to assure the proper submission of booking information has been completed.
- 8) Oklahoma Violent Death Reporting System (OVDRS): This Unit collects data related to homicides, legal interventions, suicides, and unintentional firearms deaths. The unit works with the State Health Department, State Medical Examiner and local law enforcement agencies to collect data that is forwarded to the national reporting system. The goal is to identify trends in the deaths so that local agencies can implement prevention programs.

FY'16 Budgeted FTE						
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Admin/Admin Svcs	12	25.8	15	10	20.8	10
Investigative Svcs	19	104.3	12	12.8	86.6	15
Criminalistic Svcs	20	86.3	8.5	4.1	75.8	15
Information Svcs	12	65	5	38	25	4
Info Technology Svcs	zero - contract with OMES/ISD					
<b>Total</b>	<b>63</b>	<b>281.4</b>	<b>40.5</b>	<b>64.9</b>	<b>208.2</b>	<b>44</b>

FTE History					
	2015 Budgeted	2014	2010	2009	2004
Admin/Admin Svcs	41	37	38	38	38
Investigative Svcs	116	110	113	118	95
Criminalistic Svcs	95	82	84	87	82
Information Svcs	67	72	64	62	65
Info Technology Svcs	0	0	15	13	13
<b>Total</b>	<b>319</b>	<b>301</b>	<b>315</b>	<b>317</b>	<b>293</b>

Performance Measure Review					
	FY'13	FY'12	FY'11	FY'10	FY'09
<b>Measure I</b>					
<b>See attachment for Performance Measures</b>					