

Council on Law Enforcement Education and Training

Lead Administrator: Steven H. Emmons

Lead Financial Officer: John M. Parker

FY'15 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Administration	\$1,231,173	\$39,634	\$1,956,895			\$3,227,702
Training	\$2,143,968	\$219,373	\$96,465		\$2,450	\$2,462,256
Private Security			\$439,513			\$439,513
Information Technology	\$179,333					\$179,333
Training Center			\$300,000			\$300,000
Total	\$3,554,474	\$259,007	\$2,792,873	\$0	\$2,450	\$6,608,804

*Source of "Other" and % of "Other" total for each.

Other funds consist of proceeds from the sale of LEDT vehicles and contributes to the replacement thereof.

FY'14 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'14 Carryover	\$304,666	\$0	\$0	\$0	\$0	\$304,666

*Source of "Other" and % of "Other" total for each.

What Changes did the Agency Make between FY'14 and FY'15	
1.) Are there any services no longer provided because of budget cuts?	No
2.) What services are provided at a higher cost to the user?	N/A
3.) What services are still provided but with a slower response rate?	Continuing Education - CLEET offers fewer classroom continuing education courses due to decreased travel and adjunct instructor budgets.
4.) Did the agency provide any pay raises that were not legislatively/statutorily required?	No

FY'16 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Administration	\$1,263,506	\$39,634	\$1,956,895		\$3,260,036	1.00%
Training	\$2,313,828	\$175,000	\$96,188	\$2,450	\$2,587,467	5.09%
Private Security			\$448,669		\$448,669	2.08%
Information Technology	\$232,067				\$232,067	29.41%
Training Center			\$300,000		\$300,000	0.00%
Total	\$3,809,401	\$214,634	\$2,801,752	\$2,450	\$6,828,238	3.3%

*Source of "Other" and % of "Other" total for each.

FY'16 Top Five Appropriation Funding Requests		\$ Amount
Law Enforcement Driver Training track repair and erosion control		\$1,965,000
Replenishment of exhausted non-recurring funds		\$777,000
Law Enforcement Driver Training skills pad repair		\$429,968
Information Technology - Business Information Management system software update		\$75,000
Patrol Rifle implementation		\$298,000
Total Increase above FY-15 Request		3,544,968

How would the agency handle a 3% appropriation reduction in FY'16?
A 3% decrease would force CLEET to completely eliminate the replacement cycle of vehicles used in Law Enforcement Driver Training in the Basic Academy and greatly reduce continuing education courses offered by CLEET. Additionally, security services for the facility would be eliminated, and the removal of the evening meal for Basic Academy cadets will be considered.

How would the agency handle a 5% appropriation reduction in FY'16?
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A 5% reduction in appropriations would require that CLEET take all of the actions described in the 3% cut and also eliminate classroom continuing education programs. CLEET would continue to provide on-line training and continuing education classes at the Ada campus only.

Is the agency seeking any fee increases for FY'16?

	\$ Amount
Request an increase of \$1 to the Penalty Assessment Fee authorized in O.S. 20, Sect. 1313.2	\$600,000
	\$0
	\$0

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?

Law Enforcement Driver Training track repair and erosion control
 Law Enforcement Driver Training skills pad repair
 Information Technology - Business Information Management system software update

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?

\$0

2.) Are any of those funds inadequate to pay for the federal mandate?

N/A

3.) What would the consequences be of ending all of the federal funded programs for your agency?

Elimination of ALERRT training, decreased broadband capacity and hardware maintenance, and the loss of one employee providing impaired driver recognition training within the academy and in coordination across the state.

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

Not yet determined

5.) Has the agency requested any additional federal earmarks or increases?

No

Division and Program Descriptions

Administration

The purpose of this program is to provide management and administrative operations necessary for the function of the agency. Operations will be accomplished through the internal budget process, which will be reviewed via an evaluation of performance measures designed to initiate, abolish or revise academic and operational programs. Activities within this program include the collection and reconciliation of approximately \$6 million annually in fees; preparation of purchase orders and contracts; processing of claims and disbursements of warrants for the same; inventory management of assets and disposable inventory items; budget preparation, revisions and management. The goal is to ensure compliance with state rules and laws governing fiscal activities and generally accepted accounting principles. CLEET serves as the central depository for Oklahoma Law Enforcement training and certification records. Resources will be used effectively and efficiently in creating and maintaining government records. Property management is included in the sub-activity of Facilities. This includes building and grounds maintenance, provides for daily operation, preventative maintenance, planned maintenance and future development of areas on campus to expand training opportunities. The goal is to comply with state and federal regulations regarding facilities, and to provide safe and operational facilities to conduct agency business.

Training

An individual must be certified by CLEET to serve as a full-time or reserve peace officer in Oklahoma. The primary purpose of the CLEET Basic Academy is to prepare new officers for a career in law enforcement. The requirements for certification are set both by State statute and Administrative rule. CLEET conducts basic academy training for municipal, county and state officers with the exception of eight agencies that have been approved to conduct their own academy due to the size of their departments and complexity of training issues. The agency certifies reserve officers who have full police powers, but shall serve not more than 140 hours per calendar month. CLEET provides administrative oversight for reserve academies and administers examinations. Approximately 18 reserve academies are conducted across the state annually, with an average of 15 to 20 students per academy. CLEET provides Oklahoma peace officers mandated continuing and advanced training to enhance officer skills to better serve the citizens of and visitors to Oklahoma. Officers must be prepared to handle increasing diversity in communities and learn new skills to adapt to modern police issues that are complex and global. Training courses are selected based upon direct input from chiefs, sheriffs and officers. This program also monitors compliance for reporting employment changes and completion of annual continuing education required for officers to retain their certification. Complaints against peace officers are investigated for the purpose of withdrawing certification. We intend to achieve our goals and potential as a top-ranked training facility focused on academic excellence and student achievement. We intend to provide excellent instruction in basic and continuing education for Oklahoma peace officers; continually upgrade course content with the latest research and policing techniques; and develop courses to adapt to the ever-changing needs of law enforcement. As part of the educational plan, the procedures for course and test development and revisions will be formalized with assistance from the Curriculum Review Board established by SB920.

Private Security

The Council is responsible for establishing standards for the employment, licensing, training and regulatory functions of the Oklahoma Security Guard and Private Investigator Act and the Bail Enforcement and Licensing Act. Our goal is to reassure citizens that individuals who hold a state license issued under either of these acts are screened for disqualifying criminal records and they are knowledgeable of learning objectives and law as it relates to routine tasks they are expected to perform. A final goal of the program is to monitor and take action against those individuals who violate provisions of these acts.

Information Technology

The purpose of the program is to provide information technology assets and supports for the function of the agency. This program provides management of the software containing certification records, licensing records and financial deposits; technology infrastructure and network capabilities; all telecommunications; and compliance with OMES-ISD standards and requirements.

Training Center

The purpose of this program is to provide a training facility that is utilized to provide law enforcement training to basic academy and continuing education students. It is also used to enter and maintain all peace officer and private security training records for the State. The facility provides classrooms, dormitories, a firearms range and LEDT driving track that are used to accomplish the mission of the agency. Also, a full service kitchen and dining area are included that serves all basic academy and continuing education students three meals per day on Tuesday – Thursday, and two meals on Friday. CLEET serves as the central depository for Oklahoma Law Enforcement training and certification records. Resources will be used effectively and efficiently in creating and maintaining government records. Property management is included in the sub-activity of Facilities. This includes building and grounds maintenance, provides for daily operations, preventative maintenance, planned maintenance and future development of areas on campus to expand training opportunities. The goal is to comply with state and federal regulations regarding facilities, and to provide safe and operational facilities to conduct agency business.

FY'16 Budgeted FTE						
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Administration	3.84		14.67	7.5	4	3.17
Training	5.5		21.9	6	15.4	0.5
Private Security	1.33		5.93	4	1.6	0.33
Information Technology	0		0	0	0	0
Training Center	0		0	0	0	0
Total	10.67	0	42.5	17.5	21	4

FTE History					
	2015 Budgeted	2014	2010	2009	2004
Administration	14.67	15.00	19.00	22.00	10.10
Training	22.40	23.00	20.50	16.00	19.40
Private Security	5.93	5.00	6.20	6.00	6.00
Information Technology					
Training Center					
Total	43.00	43.00	45.70	44.00	35.50

Performance Measure Review					
	FY'14	FY'13	FY'12	FY'11	FY'10
100% compliance with 70 O.S. 3311 E 3 requiring all peace officers begin CLEET Certification within 6 months of hire.					

Limit preventable facility and system downtime to 30 cumulative days per year.					
Post at least 300 continuing education offerings for Certified Oklahoma Peace Officers.					