

Oklahoma State Bureau of Investigations

Lead Administrator: Stan Florence

Lead Financial Officer: Harold Norton

FY'14 Budgeted FTE						
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Administration	13	28	9	7.3	24.7	5
Investigative Services	19	106.5	16	17	100.5	5
Criminalistics Services	16	79.7	3.8	4.5	75	4
Information Services	12	76.7	6.8	43.5	23.8	1
Information Tech Services-ITS	0	0	0	0	0	0
Total	60	290.9	35.6	72.3	224	15

FTE History						
	2014 Budgeted	2013	2010	2009	2004	
Administration	37.0	33.4	38.0	37.9	37.9	37.9
Investigative Services	122.5	111.4	120.2	117.3	95.0	95.0
Criminalistics Services	83.5	78.4	86.2	87.0	82.1	82.1
Information Services	68.3	68.4	65.8	61.2	64.6	64.6
Information Tech Services-ITS	0.0	3.4	15.4	12.6	13.2	13.2
Total	311.3	295.0	325.6	316.0	292.8	

FY'14 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Administration	\$0	\$0	\$3,648,411	\$0	\$0	\$3,648,411
Investigative Services	\$6,700,000	\$669,897	\$5,569,226	\$0	\$0	\$12,939,123
Criminalistics Services	\$5,900,000	\$493,679	\$5,670,330	\$0	\$0	\$12,064,009
Information Services	\$1,583,059	\$79,858	\$5,495,319	\$0	\$0	\$7,158,236
Information Tech Services-ITS	\$0	\$261,083	\$3,891,000	\$0	\$0	\$4,152,083
Total	\$14,183,059	\$1,504,517	\$24,274,286	\$0	\$0	\$39,961,862

*Source of "Other" and % of "Other" total for each.

FY'13 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'13 Carryover	\$0	\$0	\$4,707,259	\$0	\$0	\$4,707,259

*Source of "Other" and % of "Other" total for each.

What Changes did the Agency Make between FY'13 and FY'14?	
1.) Are there any services no longer provided because of budget cuts?	None.
2.) What services are provided at a higher cost to the user?	None.
3.) What services are still provided but with a slower response rate?	Budget cuts in past years resulted in implementing a hiring freeze for many positions, which had the effect of slowing response times as well as increasing turn-around times. For example, it takes longer to complete laboratory analysis and provide results to officers and DA's. In the Investigative Services division, many investigations have a digital evidence examination component. Demand in this area doubles annually. Also, requests for crimes scene assistance is in high demand. With the hiring freeze, these areas were particularly effected. In FY14 the OSBI has budgeted to fill vacancies but the hiring process takes time and new employees must receive training so timeliness is still an on-going problem.

FY'15 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Administration	\$211,000	\$0	\$3,648,000	\$0	\$3,859,000	5.77%
Investigative Services	\$8,375,000	\$669,897	\$5,569,103	\$0	\$14,614,000	12.94%
Criminalistics Services	\$6,938,000	\$493,679	\$5,670,321	\$0	\$13,102,000	8.60%
Information Services	\$2,068,000	\$79,858	\$5,495,142	\$0	\$7,643,000	6.77%
Information Tech Services-ITS	\$0	\$261,083	\$3,891,917	\$0	\$4,153,000	0.02%
Total	\$17,592,000	\$1,504,517	\$24,274,483	\$0	\$43,371,000	8.53%

*Source of "Other" and % of "Other" total for each.

FY'15 Top Five Appropriation Funding Requests	
	\$ Amount
Pay Plan	\$2,000,000
Special Investigator Positions (6 positions for Computer Crimes units)	\$709,000
Laboratory Instrument Project	\$700,000
	\$0
	\$0

How would the agency handle a 3% appropriation reduction in FY'15?

OSBI's FY2014 appropriation is \$14,283,059, which is \$3.0M or 17% less than the FY2009 level – pre budget cuts and OSBI's highest appropriation level. Over the period of General Revenue reductions the OSBI took major steps to arrive at operational budgets. Those actions included: 1) holding 34 positions unfunded (10% of the agency's authorized FTE); 2) reduced Temporary positions as well as dramatically limited overtime budgets; 3) reduced training travel, professional services and replacement equipment budgets; and 4) eliminated all facility and capital projects except those funded by federal grant. In FY2013 and FY2014, benefiting from an unusual increase in revolving revenues primarily from SDA licensing, some of those actions taken began to be reversed. Since the SDA revolving revenues are so volatile and uncertain, a 3% appropriation reduction (\$428,492) in FY2015 could result in implementing the same type of actions again. Continuing these actions will result in quickly getting to a place where programs cannot be sustained and decisions would have to be made to reduce services levels.

How would the agency handle a 5% appropriation reduction in FY'15?

An additional 5% appropriation reduction would be a cut of another \$714,153 for a total cut of 22% from the FY2009 appropriation level. A reduction of this size along with the uncertainty of the revolving revenues could require reverting back to the same type of actions of reducing budgets for overtime, training travel, replacement equipment and deferring facility maintenance projects. However, because these actions cannot be sustained for long periods without detrimental impact on personnel and operations, reducing or eliminating services or programs could have to be made. Program cuts are going to have a detrimental impact on other law enforcement entities as well as Oklahoma citizens.

Is the agency seeking any fee increases for FY'15?	
	\$ Amount
Establish fee schedule for federal rap-back program on a national criminal history record search with fingerprint analysis.	
Two-year subscription fee to Federal Rapback program as established by the FBI	\$2.25
Five-year subscription fee to Federal Rapback program as established by the FBI	\$6.00
Lifetime subscription fee to Federal Rapback program as established by the FBI	\$13.00
<p>The FBI is implementing a rap-back subscription type service related to national fingerprint criminal history search requests. This optional program will have an enrollment fee structure for a two-year, five-year and lifetime subscription. Authorization must be in State Statute before the program is open to state requests. The OSBI is requesting Title 74, Section 150.9 be amended to allow for Oklahomans to take advantage of this program offered by the FBI. The fee schedule is as established by the FBI.</p>	

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?
None.

2.) Are any of those funds inadequate to pay for the federal mandate? n/a
N/A.

3.) What would the consequences be of ending all of the federal funded programs for your agency?
Significant. In FY14 3.8% of the OSBI's operational budget is from federal grants - \$1.5M - and as additional grants are awarded throughout the year, this percentage will increase. These federal grants provide a major percentage of funding for several programs - the Internet Crimes Against Children Task Force, the Oklahoma Information Fusion Center, the DNA/CODIS discipline, development and implementation of several law enforcement information sharing networks, as well as a number of other programs that receive a less significant portion of their operation costs in federal dollars. If federal grant funding ended, it would have a dramatic negative impact and it would take major realignment of agency funding distribution to maintain these services, if the agency decided they should be continued and others reduced and/or eliminated.

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?
Of the various grant programs the OSBI receives funding from two have informed that budget reductions will occur for FY15.

One of the programs is the DNA Backlog Reduction program. It is expected that there will be up to a 15% reduction plus a 25% cash match for any salaries (the OSBI uses this grant to fund three Laboratory Analyst positions). This reduction could be up to \$100,000 and will impact laboratory supplies, laboratory instrument replacement as well as the salaries for the analysts. This is a key program so the

OSBI will have to adjust elsewhere in the budget to accommodate this reduction.

The other program is funding that supports the Oklahoma Information Fusion Center operations. Funding is expected to decrease in the range of \$50,000 to \$80,000 for FY15. The Oklahoma Office of Homeland Security has indicated they may have additional federal funding they can provide. If not, since this funding is used for grant funded positions, the OSBI may have to reduce staff.

5.) Has the agency requested any additional federal earmarks or increases?

No.

Division and Program Descriptions	
Investigative Services	This division provides investigative assistance to statutorily authorized entities. Assistance is ordinarily a complete investigation and report for use in prosecution efforts.
Criminalistics Services	This division is an accredited, full service forensic crime laboratory system for the State of Oklahoma providing analysis of evidence to municipalities, counties, districts, states, tribal, and federal law enforcement and prosecution agencies.
Information Services	This division collects criminal charges, dispositions, fingerprint images, and maintains the state's criminal history repository; conducts record searches for public and criminal justice agencies; issues SDA licenses; reports crime data.
Information Technology Services	This division provides information technology support and training on all aspects of systems that serve the OSBI, the law enforcement community and the general public as well as maintains local and wide area networks.
Administration and Administrative Services	Administration consists of the Director, Deputy Director, Legal Unit, Public Information Office, and CALEA Manager. Administrative Services Division includes the Division Director, HR/Training, Budget/Accounting, and Procurement/Facilities Management.

Performance Measure Review					
	FY'13	FY'12	FY'11	FY'10	FY'09
Investigative Services					
# of Investigative Services Reqs.	1,483	903	893	873	950
# of Invest Services Opened	1,483	859	874	864	950
# of Invest Services Opened on Schedule	1,483	859	848	854	950
Information Services					
% of Fingerprints Rejected	1.5%	1.7%	8.0%	7.2%	9.7%
Criminal Justice Training Hours	677	725	872	882	1,382
Quantity of UCR data	4,670	14,550	19,000	18,960	1,869
% of Criminal History Requests Electronic	21.7%	18.5%	13.5%	12.5%	17.0%
Electronic Submissions Criminal History Info	91%	89%	88%	86%	76%