

Oklahoma Senate Committee on Appropriations

2013-14 Performance Report

Oklahoma State Board of Podiatric Medical Examiners

AGENCY MISSION STATEMENT:

On behalf of the people of Oklahoma, the state legislature created the Oklahoma Board of Podiatric Medical Examiners to regulate the practice of podiatry, issue licensure where appropriate, and in general, assure the public that the practice of podiatry will be conducted with reasonable skill and safety.

To enforce the act, the board administers the State Licensing Examinations, reviews applications for licensure, and reviews complaints relative to the conduct of licensed podiatrists. In addition, the board makes rules and policies in conformity with the stated purpose of the board and the mission mandated by law. The board is charged with assuring the public the podiatrist will practice ethically, with competency, and will be of good moral character.

The board was established in 1935 to regulate the profession of chiropody (podiatry) which relates to the treatment of ailments, diseased conditions, deformities, or injuries to the foot. The board conducts examinations to qualify applicants for licenses to practice; issues renewals annually, and is authorized to revoke licenses for causes defined by law. It is self-sustaining through collection of fees.

LEAD ADMINISTRATOR:

*Lyle R. Kelsey, Medical Board Executive Director
101 NE 51st ST
Oklahoma City, OK 73105*

lkelsey@okmedicalboard.org

GOVERNANCE:

*The agency is headed by appointee of an independent board.
Governor selects the board*

The current board members are as follows:

Steven Smith, DPM, President

*5711 E 71st, #115
Tulsa, OK
74136
(918)
494-2902
Cell: (918) 760-5466
Email: 4usmith@cox.net*

or

*Broken Arrow Foot Clinic
421 W Washington
Broken Arrow, OK
74012 (918) 455-
2001*

Oklahoma Senate Committee on Appropriations

2013-14 Performance Report

Mary Johnson, DPM, Vice President

1705 S Norfolk
Tulsa, OK 74120
Home: (918) 382-0394
Work: (918) 341-6821

William K Smith, Sr, DPM, Secretary

1627 N
Kickapoo
Shawnee,
OK 74802
(405) 632-
9300
(405) 275-8234 (Shawnee office)
Cell: (405) 613-0650

Public Member – Position Vacant

Raymond Smith, DPM

1404 E 9th
St Edmond,
OK 73034
(405) 285-
8538

Frank Cooper, DPM

4905 Baker Street
Norman, OK 73072
Home: (405) 701-0247
Work: (405) 943-6200

The board does not have any standing subcommittees

GOVERNANCE ACCOUNTABILITY:

Is there an attendance policy for board members/commissioners? If so, is it being followed?

Yes, TITLE 59 O.S., SECTIONS (G) (6) is the policy that defines attendance

G. A member may be removed from the Board by the Governor for cause which shall include, but not be limited to:

- 1. Ceasing to be qualified;*
- 2. Being found guilty by a court of competent jurisdiction of a felony or of any offense involving moral turpitude;*
- 3. Being found guilty, through due process, of malfeasance, misfeasance or nonfeasance in relation to his Board duties;*
- 4. Being found mentally incompetent by a court of competent jurisdiction;*

Oklahoma Senate Committee on Appropriations

2013-14 Performance Report

Oklahoma State Board of Podiatric Medical Examiners

5. Being found in violation of any provision of the Podiatric Medicine Practice Act; or

6. Failing to attend three consecutive meetings of the Board without just cause, as determined by the Board.

Yes, the policy is adhered to.

MODERNIZATION EFFORTS:

Please provide a listing of all government modernization efforts undertaken by the agency since July 1, 2010. Additionally, please provide any authorizing statutory changes that prompted the modernization efforts and whether those efforts have led to cost savings or additional cost burden.

What steps has the agency taken to cut costs and/or eliminate waste? Are there efforts that have been successful which you believe could serve as a model for other state agencies seeking to keep costs minimal?

Through a contract with the Oklahoma Medical Board, the agency has become fully electronic in database tracking of licensure application and renewal process. During 2011 and 2012, since the agency has no employees and contracts with the Oklahoma Medical Board for administration, the administrative costs have remained constant since 2000. All renewals, profile updates, and applications' data are populated in internal databases and pushed live to public website and to other stake holders within few hours – all accomplished automatically without any human interaction. This service is supported by live 24/7 helpdesk.

Interactive Public Website Services <http://www.okpodiatrists.org/>

- 1. Award Winning Public Website: www.okmedicalboard.org – Database driven website online since 1995: (gets updates three times a day) to assist in searching and verifying medical doctors and 12 other allied professionals. During 2012 we added many new data elements and functionalities to disseminate information to stakeholders such as:
 - a. Supervisor/Supervisee information*
 - b. Link licensee address to Google maps for quick reference*
 - c. Improved site search functionality*
 - d. New Statistical reports*
 - e. Open meeting events to be able to Add to Outlook or iCal Add to Google Calendar*
 - f. Bill pay option to allow stakeholders to pay fees, fines, other charges online – in partnership with ok.gov.*
 - g. Electronic events registration system*
 - h. Sharing Medical Educational sessions free online**

Oklahoma Senate Committee on Appropriations

2013-14 Performance Report

Since 2011, with partnership with ok.gov through bill-pay option, stakeholders can request and pay the fee online to obtain copies of public file, request electronic copy of our database. This new feature cut the turnaround time from three to four days to 24 hours. All meeting agendas and minutes are posted on our website, emailed to stakeholders and made available electronically same day the request is made.

Since 2011 we have expanded the number and types of email notifications and alerts to a variety of stakeholders. These notifications/alerts assist our stakeholders in making timely decision making, delivering faster public service, collecting vital statistics through surveys, and when needed, taking corresponding disciplinary action against a licensee, etc.

CORE MISSION:

What services are you required to provide which are outside of your core mission? Are any services you provide duplicated or replicated by another agency? Are there services which are core to your mission which you are unable to perform because of requirements to perform non-core services elsewhere?

The Oklahoma Board of Podiatric Medical Examiners is the only regulatory agency for the practice of podiatric medicine. The Board has contracted for administrative services with the Oklahoma Medical Board for over 30 years to provide a full range of licensure and investigative and business services.

PRIVATE ALTERNATIVES:

Are any of the services which are performed by the agency also performed in the private sector in Oklahoma? In other states? Has the agency been approached by any foundation, for-profit or not-for-profit corporation with efforts to privatize some of the functions of the agency?

The board is considering shifting from conducting licensure examination internally to using a National Board of Podiatry Examination for its license qualification needs. The Board has not looked into privatization.

Other states perform similar regulatory functions as the Oklahoma Board of Podiatric Medical Examiners including all four immediate states surrounding Oklahoma.

The major fee structure of the surrounding states is as follows:

Fee type	Oklahoma	Texas	Kansas	Missouri	Arkansas
<i>New license application fee</i>	200	474	300	375	200
<i>Annual Renewal fee</i>	75	470	330	350*	75
<i>Inactive license renewal fee</i>	200	-	150	200	-

**Biennial renewal*