

FY 2025 Budget Performance Review

57000 - Professional Engineers & Land Surveyors

| | |
|---------------------|------------|
| Version | Original |
| Lead Administrator: | Kathy Hart |

| | |
|------------------------------------|------------|
| Date submitted | XX/XX/XXXX |
| Lead Financial Officer: Kathy Hart | |

Agency Mission

In order to safeguard life, health, and property, and to promote the public welfare, the practice of engineering and the practice of land surveying in this state are hereby declared to be subject to regulation in the public interest. This agency is the only agency in the state of Oklahoma which ensures that the citizens of the state of Oklahoma are protected through the regulation of engineering and surveying services. The Board ensures that engineers and surveyors practicing in the state of Oklahoma meet the education, experience, and the examination standards outlined by the legislature in O.S. 59, Section 475.1 etc. seq. The application process is rigorous, verifying all education and experience prior to an individual being cited for the required examinations. Once the Board has approved the applications, national and state examinations are administered to the applicants. Following successful completion of the examinations, individuals may be licensed with this Board. Continuing education requirements are mandated for professional engineers and land surveyors to ensure that they are staying current in their field of practice. The Board, by rule, has an investigative committee which actively pursues complaints filed regarding infractions of the statutes and rules under this Board's jurisdiction. Disciplinary hearings are held to adjudicate violations of the regulations in this Board's jurisdiction.

Division and Program Descriptions

Note: Please define any acronyms used in program descriptions.

General Operations - 1000001

The principle duties and powers of the Board are: a) To receive, process and investigate all applications for licensure of engineers, engineer interns, land surveyors, land surveyor interns, certificates of authorization for firms, temporary licenses for non-resident engineers and reinstatement of revoked licenses. b) To implement and enforce the statutory continuing education requirements for professional engineers and land surveyors. c) To examine applicants and issue licenses as provided by law, upon cause shown as provided by the Professional Engineer and Land Surveyor Act, to suspend or revoke licenses previously issued and upon proper showing reinstate them. d) To adopt and promulgate rules of professional conduct for Professional Engineers and Land Surveyors which shall be made known to each licensee and applicant for licensure under the Act. (e) To conduct hearings of alleged violations, to subpoena witnesses and compel their attendance, require the submission of books, papers, documents or other pertinent data, to apply to a court of competent jurisdiction for relief by injunction in cases of civil procedure to enforce the provisions of the Act.

FY'24 Budgeted Department Funding By Source

| Dept. # | Department Name | Appropriations | Federal | Revolving | Local ¹ | Other ² | Total |
|--------------|--|----------------|------------|--------------------|--------------------|--------------------|--------------------|
| 1000001 | General Operations | | | \$1,582,330 | | | \$1,582,330 |
| 8800010 | ISD Data Processing | | | \$119,155 | | | \$119,155 |
| | | | | | | | \$0 |
| | | | | | | | \$0 |
| | | | | | | | \$0 |
| | | | | | | | \$0 |
| | Note: \$50,000 budgeted in FY23 goes to OKC Community Foundation to fund scholarships (Dept 10, Fund 21000) | | | | | | \$0 |
| | | | | | | | \$0 |
| | | | | | | | \$0 |
| Total | | \$0 | \$0 | \$1,701,485 | \$0 | \$0 | \$1,701,485 |

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable for each department:

FY'23 Carryover by Funding Source

| Class Fund # | Carryover Class Fund Name | Appropriations | Federal | Revolving | Local ¹ | Other ² | Total |
|--------------|---------------------------|----------------|---------|-----------|--------------------|--------------------|-------|
| | N/A - Non Appropriated | | | | | | \$0 |
| | | | | | | | \$0 |
| | | | | | | | \$0 |

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable:

What changes did the agency make between FY'23 and FY'24?

1.) Are there any services no longer provided because of budget cuts? N/A

2.) What services are provided at a higher cost to the user? NAA

3.) What services are still provided but with a slower response rate? N/A

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

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|--|----------------------|----------------|-----------------|--------------|------------------------------------|----------------------------|---------------------------|-------------------------------------|--|
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| FY'25 Requested Funding By Department and Source | | | | | | | | | |
| Dept. # | Department Name | Appropriations | Federal | Revolving | Other ¹ | Total | % Change | | |
| | | \$0 | \$0 | \$1,582,330 | \$0 | \$1,582,330 | 0.00% | | |
| | | \$0 | \$0 | \$119,155 | \$0 | \$119,155 | 0.00% | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | #DIV/0! | | |
| Total | | \$0 | \$0 | \$1,701,485 | \$0 | \$1,701,485 | 0.00% | | |
| 1. Please describe source(s) and % of total of "Other" funding for each department: | | | | | | | | | |
| | | | | | | | | | |
| FY'25 Top Five Operational Appropriation Funding Requests | | | | | | | | | |
| Request by Priority | Request Description | | | | | | | Appropriation Request Amount (\$) | |
| Request 1: | N/A Non-Appropriated | | | | | | | | |
| Request 2: | | | | | | | | | |
| Request 3: | | | | | | | | | |
| Request 4: | | | | | | | | | |
| Request 5: | | | | | | | | | |
| | | | | | | Top Five Request Subtotal: | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Does the agency have any costs associated with the Pathfinder retirement system and federal employees? | | | | | | | | | |
| No Federal Employees | | | | | | | | | |
| How would the agency be affected by receiving the same appropriation for FY '25 as was received in FY '24? (Flat/ 0% change) | | | | | | | | | |
| N/A | | | | | | | | | |
| How would the agency handle a 2% appropriation reduction in FY '25? | | | | | | | | | |
| N/A | | | | | | | | | |
| Is the agency seeking any fee increases for FY '25? | | | | | | | | | |
| Increase 1 | No | | | | | | Fee Increase Request (\$) | Statutory change required? (Yes/No) | |
| Increase 2 | | | | | | | | | |
| Increase 3 | | | | | | | | | |
| What are the agency's top 2-3 capital or technology (one-time) requests, if applicable? | | | | | | | | | |
| Description of request in order of priority | | | | | | | Appropriated Amount (\$) | Submitted to LRCPC? (Yes/No) | |
| Priority 1 | N/A | | | | | | | | |
| Priority 2 | | | | | | | | | |
| Priority 3 | | | | | | | | | |
| Federal Funds | | | | | | | | | |
| CFDA | Federal Program Name | Agency Dept. # | FY 24 budgeted | FY 23 | FY 22 | FY 21 | FY 20 | | |
| | N/A | | | | | | | | |
| Federal Government Impact | | | | | | | | | |
| 1.) How much federal money received by the agency is tied to a mandate by the Federal Government? | | | | | | | | | |
| N/A | | | | | | | | | |
| 2.) Are any of those funds inadequate to pay for the federal mandate? | | | | | | | | | |
| N/A | | | | | | | | | |
| 3.) What would the consequences be of ending all of the federal funded programs for your agency? | | | | | | | | | |
| N/A | | | | | | | | | |
| 4.) How will your agency be affected by federal budget cuts in the coming fiscal year? | | | | | | | | | |
| N/A | | | | | | | | | |
| 5.) Has the agency requested any additional federal earmarks or increases? | | | | | | | | | |
| N/A | | | | | | | | | |
| FY 2024 Budgeted FTE | | | | | | | | | |
| Division # | Division Name | Supervisors | Non-Supervisors | \$0 - \$35 K | \$35 K - \$70 K | \$70 K - \$100K | \$100K+ | | |
| 1000001 | General Operations | 1 | | | 6 | 2 | | 1 | |

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|-------|---|---|---|---|---|---|
| | | | | | | |
| Total | 1 | 0 | 0 | 6 | 2 | 1 |

FTE History by Fiscal Year

| Division # | Division Name | FY 2024 Budgeted | FY 2024 YTD | FY 2023 | FY 2022 | FY 2021 | FY 2016 |
|------------|--------------------|------------------|-------------|---------|---------|---------|---------|
| 1000001 | General Operations | | 10.0 | 9.0 | 9.0 | 10.0 | 9.0 |
| Total | | 0.0 | 10.0 | 9.0 | 9.0 | 10.0 | 9.0 |

Performance Measure Review

[illegible]

Revolving Funds (200 Series Funds)

[illegible]

| | | | |
|---|----------|------------------------------------|------------|
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| FY 2024 Current Employee Telework Summary | | | | | | |
|---|---------------|--------|---|---------------------------------------|--|-----------------|
| List each agency location, then report the number of employees associated with that location in the teleworking categories indicated. Use "No specified location" to account for remote employees not associated with a site. Use actual current employees (headcount), not budgeted or actual FTE. | | | Full-time and Part-time Employees (#) | | | |
| Agency Location / Address | City | County | Onsite (5 days onsite, rarely remote) | Hybrid (2-4 days onsite weekly) | Remote (1 day or less weekly onsite) | Total Employees |
| Engineering and Design Professionals Building, 220 NE 28th St. | Oklahoma City | OK | 9.6 | | | 9.6 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | Total Agency Employees | | 9.6 |