Version
 Original

 Lead Administrator:
 Lead Financial Officer: Shawna Murphy

### **Agency Mission**

To ensure Oklahoma's peace officers, security guards, private investigators, bail enforcers and others receive excellent training, necessary support, and effective regulatory oversight.

### **Division and Program Descriptions**

Note: Please define any acronyms used in program descriptions.

Division 10 - Administration

The purpose of this program is to provide management and administrative operations necessary for the function of the agency. Operations will be accomplished through the internal budget process, which will be reviewed via an evaluation of performance measures designed to initiate, abolish or revise academic and operational programs. Activities within this program include the collection and reconciliation of approximately \$5 million annually in fees; preparation of purchase orders and contracts; processing of claims and disbursements of warrants for the same; inventory management of assets and disposable inventory items; budget preparation, revisions and management. The goal is to ensure compliance with state rules and laws governing fiscal activities and generally accepted accounting principles. CLEET serves as the central depository for Oklahoma Law Enforcement training and certification records. Resources will be used effectively and efficiently in creating and maintaining government records. Property management is included in the sub-activity of Facilities. This includes building and grounds maintenance, provides for daily operation, preventative maintenance, planned maintenance and future development of areas on campus to expand training opportunities. The goal is to comply with state and federal regulations regarding facilities, and to provide safe and operational facilities to conduct agency business.

#### Division 20 - Certification

An individual must be certified by CLEET to serve as a full-time or reserve peace officer in Oklahoma. The primary purpose of the CLEET Basic Academy is to prepare new officers for a career in law enforcement. The requirements for certification are set both by State statute and Administrative rule. CLEET conducts basic academy training for municipal, county and state officers. Twelve agencies have been approved to conduct their own academy due to the size of their departments and complexity of training issues. Nine technology centers have been approved to conduct Basic Peace Officer Certification training, and seven universities currently provide a Collegiate Officer Program leading to certification as Oklahoma peace officers. The agency certifies reserve officers who have full police powers, but shall serve not more than 140 hours per calendar month. CLEET provides administrative oversight for reserve academies and administers examinations. CLEET averages 15 reserve academies that conducted across the state annually. CLEET provides Oklahoma peace officers mandated continuing and advanced training to enhance officer skills to better serve the citizens of and visitors to Oklahoma. Officers must be prepared to handle increasing diversity in communities and learn new skills to adapt to modern police issues that are complex and global. Training courses are selected based upon direct input from chiefs, sheriffs and officers. This program also monitors compliance for reporting employment changes and completion of annual continuing education required for officers to retain their certification. Complaints against peace officers are investigated to insure only officers who meet statutory requirements are certified to serve in Oklahoma. We intend to achieve our goals and potential as a top-ranked training facility focused on academic excellence and student achievement. We intend to provide excellent instruction in basic and continuing education for Oklahoma peace officers; continually upgrade course content with the late

#### Division 30 - Licensing

The Council is responsible for establishing standards for the employment, licensing, training and regulatory functions of the Oklahoma Security Guard and Private Investigator Act and the Bail Enforcement and Licensing Act. Our goal is to reassure citizens that individuals who hold a state license issued under either of these acts are screened for disqualifying criminal records and they are knowledgeable of learning objectives and law as it relates to routine tasks they are expected to perform. A final goal of the program is to monitor and take action against those individuals who violate provisions of these acts.

#### **Division 88 - Information Services**

The purpose of the program is to provide information technology assets and supports for the function of the agency. This program provides various levels of management and oversight of the software containing certification records, licensing records and financial deposits; technology infrastructure and network capabilities; all telecommunications; and compliance with OMES-ISD standards and requirements.

### Division 90 - Training Center

The purpose of this program is to provide a training facility that is utilized to provide law enforcement training to basic academy and continuing education students. It is also used to enter and maintain all peace officer and private security training records for the State. The facility provides classrooms, dormitories, a firearms range and LEDT driving track that are used to accomplish the mission of the agency. Also, a full service kitchen and dining area are included that serves all basic academy and continuing education students three meals per day on Tuesday – Friday. CLEET serves as the central depository for Oklahoma Law Enforcement training and certification records. Resources will be used effectively and efficiently in creating and maintaining government records. Property management is included in the sub-activity of Facilities. This includes building and grounds maintenance, provides for daily operations, preventative maintenance, planned maintenance and future development of areas on campus to expand training opportunities. The goal is to comply with state and federal regulations regarding facilities, and to provide safe and operational facilities to conduct agency business.

	FY'25 Budgeted Department Funding By Source								
Dept.#	Department Name	Appropriations	Federal	Revolving	Local <sup>1</sup>	Other <sup>2</sup>	Total		
1001010	Administration	\$2,069,437.51		\$12,261			\$2,081,698		
1001020	Facilities	\$1,588,767.32		\$1,457,572			\$3,046,339		
2002010	Training	\$2,189,442.34		\$81,337			\$2,270,779		
2002020	Continuing Education	\$1,041,627.57		\$10,000			\$1,051,628		
2002040	Standards	\$336,004.39		\$5,000			\$341,004		
3003010	Private Security	\$55,049.20		\$397,792			\$452,841		
3003030	Self Defense Act						\$0		

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10001010	Information Services	\$397,173.20	ı ı	¢10.000	1	1	\$407,173
8801010 8801050		\$397,173.20		\$10,000			\$407,173
	Broadband Enhancement	\$6,672.00		\$29,000			\$35,672
9000001	Training Center	\$287,500.00		\$168,936			\$456,436
							\$0
							\$0
							\$0
							\$0
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L		4= 0=4 6=4	40	40 454 005	40	4.0	\$0
Total		\$7,971,674	\$0	\$2,171,897	\$0	\$0	\$10,143,571

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable for each department:

	Balances of Appropriated Funds from Prior Fiscal Years								
3-digit Class Fund #	Class Fund Name	GA Bill # and Section #	Fiscal Year of Original Appropriation	Original Appropriation Amount (\$)	Total Expended Amount as of 8/31/2024 (\$)	Balance as of 8/31/2024 (\$)			
194	GRF - Duties		2024	\$5,711,138	\$5,203,057	\$508,081			
584	Duties		2024	\$2,378,710	\$2,070,568	\$308,142			
						\$0			
						\$0			
						\$0			
	Total remaining prior year appropriation balance:								

Report appropriations that have existing balances from all prior fiscal years at the 3-digit class fund number (i.e. 193, 194). Do not report carryover class funds seperately. Include appropriations located in disbursing funds. Report PREP, but not ARPA/SRF, appropriations.

### What changes did the agency make between FY'24 and FY'25?

1.) Are there any services no longer provided because of budget cuts?

No

2.) What services are provided at a higher cost to the user?

None

3.) What services are still provided but with a slower response rate?

None

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

Yes - Market Adjustments

Appropriation Increase Review								
	Appropriation Increases (Additional to Agency Base Appropriation)		Expenditures					
Appropriation Increase Purpose	FY 2023	FY 2024	Total Amount Received FY 2023-2024	Total Expenditure of Increase as of 6/30/2024	why.			
Track Repair & Parking Lot Campus Lighting HVAC Controls	\$3,050,000 \$50,000 \$80,000		\$4,800,000 \$50,000 \$80,000	\$50,000				

## FY 2026 Budget Performance Review

## 415 - Council on Law Enforcement Education and Training

Version Original Date submitted 10/1/2024
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Personnel (recurring)	\$450,000	1	\$450,000	\$450,000					
Staff Pay Raises		\$1,826,800	\$1,826,800	\$1,826,800					
Tech Upgrades		\$100,000	\$100,000		Carryover funds being utilized for this Due to the delay of the architecture, runus				
					were not requested until July 2024, which				
					caused the payments to start in 2025				
LCF Payment		\$199,181	\$199,181	\$82,992	(Carryover funds being used).				
Cafeteria Cost Increases		\$150,000	\$150,000	\$150,000					
Total:	\$3,630,000	\$4,025,981	\$7,655,981	\$7,359,792					
List appropriation increases that the agency has received in the p	List appropriation increases that the agency has received in the prior two years. List amounts received in each year. Include PREP, but not ARPA/SRF, appropriations.								

		FY'26 Requested F	unding By Departn	nent and Source			
Dept. #	Department Name	Appropriations	Federal	Revolving	Other <sup>1</sup>	Total	% Change
1001010	Administration	\$2,069,437.51	\$0	\$12,261	\$0	\$2,081,698	0.00%
1001020	Facilities	\$1,588,767.32	\$0	\$1,457,572	\$0	\$3,046,339	0.00%
2002010	Training	\$2,189,442.34	\$0	\$81,337	\$0	\$2,270,779	0.00%
2002020	Continuing Education	\$1,041,627.57	\$0	\$10,000	\$0	\$1,051,628	0.00%
2002040	Standards	\$336,004.39	\$0	\$5,000	\$0	\$341,004	0.00%
3003010	Private Security	\$55,049.20	\$0	\$397,792	\$0	\$452,841	0.00%
3003030	Self Defense Act		\$0	\$0	\$0	\$0	#DIV/0!
8801010	Information Services	\$397,173.20	\$0	\$10,000	\$0	\$407,173	0.00%
8801050	Broadband Enhancement	\$6,672.00	\$0	\$29,000	\$0	\$35,672	0.00%
9000001	Training Center	\$1,747,149.00	\$0	\$168,936	\$0	\$1,916,085	319.79%
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
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		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
		\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total		\$9,431,323	\$0	\$2,171,897	\$0	\$11,603,220	14.39%
1. Please des	cribe source(s) and % of total of "Other" funding fo	r each department:					

	FY'26 Top Five Operational Appropriated Fund	ing Increase Requests				
Request by		Is this a	Timeframe	Appropriation		
Priority	Request Description	Supplemental	(One-Time or	Request Increase		
Priority		Request? (Yes/No)	Recurring)	Amount (\$)		
Request 1:	Thentia Request	No	Recurring	\$409,149		
Request 2:	Additional Personnel, Personnel Support Costs, and Market Adjustments	No	Recurring	\$518,000		
Request 3:	LASER/Active Shooter System	No	One-Time	\$300,000		
Request 4:	Facility Upgrade - Flooring and Countertops	No	One-Time	\$370,000		
Request 5:	Technology Upgrades	No	One-Time	\$150,000		
		Top Five Request S	ubtotal:	\$1,747,149		
Total Increase	Total Increase above FY-25 Budget (including all requests)					
Difference be	tween Top Five requests and total requests:			-\$1,747,149		

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?		
Description of requested increase in order of priority	Needed State Funding for Project (\$)	Submitted to LRCPC or OCAMP? (Yes/No)

## FY 2026 Budget Performance Review

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Priority 1	Thentia Request	\$409,149	
Priority 2	LASER/Active Shooter System	\$300,000	
Priority 3	Facility Upgrade - Flooring and Countertops	\$370,000	

List any requests for new construction from the Legacy Capital Fund						
Description of requested increase in order of priority		Submitted to				
Description of requested increase in order of priority	for Project (\$)	LRCPC? (Yes/No)				
Priority 1 N/A						
Priority 2						
Priority 3						

# Does the agency have any costs associated with the Pathfinder retirement system and federal employees? Yes - Pathfinder

### How would the agency be affected by receiving the same appropriation for FY '26 as was received in FY '25? (Flat/ 0% change)

CLEET would be able remain on the same appropriations.

### How would the agency handle a 2% appropriation reduction in FY '26?

CLEET would adjust priorities to meet essential functions of the agency.

Is the agency seeking any fee increases for FY '26?							
Description of requested increase in order of priority	Fee Increase (\$)	Request Statutory change required? (Yes/No)					
Increase 1 No							
Increase 2							
Increase 3							

			Federal Funds				
CFDA	Federal Program Name	Agency Dept. #	FY 25 budget (\$)	FY 24 actuals (\$)	FY 23 actuals (\$)	FY 22 actuals (\$)	FY 24 budgeted FTE (#)
	No Federal Funds are Received						(#/

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#### Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?

None

2.) Are any of those funds inadequate to pay for the federal mandate?

N/A

3.) What would the consequences be of ending all of the federal funded programs for your agency?

N/A

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

N/A

5.) Has the agency requested any additional federal earmarks or increases?

No

		FY	2025 Budgeted FT	E			
Division #	Division Name	Supervisors	Non-Supervisors	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$100K	\$100K+
1001010 Administratio	n	6	12	1	8	4	3
1001020 Facilities		1	11	4	8		
2002010 Training		2	14	0	16		
2002020 Field Reps		1	9	0	10		
2002040 LE Records		1	4	2	3		
3003010 Private Securi	ity	1	6	3	4		
Total		12	56	10	49	4	3

		FTE	History by Fiscal Y	ear			
Division #	Division Name	FY 2025 Budgeted	FY 2025 YTD	FY 2024	FY 2023	FY 2022	FY 2016
10 Adminis	stration/Facilities	30.0		23.0	15.4	14.3	
20 Training	g/Field Reps/LE Records	31.0		27.1	17.4	16.9	
30 Private	Security	7.0		4.9	7.3	6.7	
Total		68.0	60.0	55.0	40.1	37.9	0.0

Performance Measure Review						
	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020	
Certification						
100% compliance with 70 O.S. 3311 E 4 requiring all peace officers gain CLEET						
Certification within 6 months of hire.	46.26%	42.86%	66.41%	83.76%	71.88%	
Extensions granted	460	224	130	57	99	
Cadets graduated from CLEET's Ada Facility	502	392	387	351	253	
Cadets graduated statewide (CLEET Ada Facility Included)	856					

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Reserve graduated	130				
Certification  Perform regulatory compliance audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits of all CLEET certified basic peace officer training providence audits and all CLEET certified basic peace of all CLEET certified basic peace and all cleen all cleen all certified basic peace and all cleen all certifi	57	29	23	18	Information not available

Revolvin	g Funds (200 Series Funds)		
	FY'23-24 Avg. Revenues	FY'23-24 Avg. Expenditures	June '24 Balance
Fund: Fund Number, Fund Name  Officer Reinstatement Fee Fund 210 - Peace Officer Revolving Fund 70 O.S. § 3311	\$8,457	277108.79 *Expenditure avg for all of 210	\$3,060
If Defense Instuctor Fee Fund 205 - Firearms Instructors Revolving Fund 21 O.S. § 1290.	\$13,034	\$17,105	\$0
90.14 *Basic Academy Registration Fee (this has not been used in some time because o	\$0	\$0	\$0
Referred to as Tuition Reimbursement in previous BPRs) Fund 210 - Peace Officer Revo	\$78,037		
Lodging fee Fund 215 - Training Center Revolving Fund 70 O.S. § 3311	\$7,438	1487332.82 *Avg Expenditures for all of 215	\$26,011
Rent Fund 215 - Training Center Revolving Fund 70 O.S. § 3311	\$7,469		
nalty Assessment Fees 33.64% Fund 215 - Training Center Revolving Fund 20 O.S. § 131	\$1,433,513		
ator License fees, Fines, and Special Event License Fund 220 - Private Security Revolvin	\$386,876	\$352,537	\$36,063
s & Fines Fund 225 - Bail Enforcer Revolving Fund 59 O.S. §1350.10 and 70 O.S. § 1350.	\$9,686	\$5,265	\$0

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lication and Testing Fees Fund 210 - Peace Officer Revolving Fu	nd 70 O.S. § 3311.16 an	\$22,9	14			
List each agency physical location (not division), then report the number of employees associated with that location the teleworking categories indicated. Use "No specified location" to account for remote employees not associat a site. Use actual current employees (headcount), not budgeted or actual FTE.				Full-time and P	art-time Employees (#)	
Agency Location / Address	City	County	Onsite (5 days onsite, rarely remote)	Hybrid (2-4 days onsite weekly)	Remote (1 day or less weekly onsite)	Total Employees
2401 Egypt Road	Ada	Pontotoc	46	9		55
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
				Total Agency Em	ployees	55