

FY 2025 Budget Performance Review

350 - Oklahoma Historical Society

Version Revision 03
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Date submitted
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Agency Mission

Collect, preserve, and share the history and culture of the state of Oklahoma and its people.

Division and Program Descriptions

Note: Please define any acronyms used in program descriptions.

Division or Program Number and Name

Administration - Encompasses the following divisions: Finance, Purchasing, Human Resources, Strategic Initiatives, White Hair Memorial, and Mail/Supply

Preservation - Operation of the State Historic Preservation Office.

Museums & Sites - Encompasses the following major areas: Sites, Museums, Historic Homes, the Oklahoma Museum of History, OKPOP Museum, Will Rogers Memorial Museum, and White Hair Memorial

Research - Operation of the Research Division housed at the Oklahoma History Center. This includes, but is not limited to; the research library, archives, newspapers and photos, and the Gateway to Oklahoma History

Membership & Development - Encompasses Development, which oversees the annual giving campaign and awards banquet, Membership, which oversees the membership program and membership relations, and the publications division which produces the Chronicles of Oklahoma

OHC Building Services - Oversees the maintenance and security of the agency's main building, the Oklahoma History Center, which houses the flagship museum, collections, research library and archives, Preservation office, and administrative offices

IT - All agency IT purchases/leases and services provided by OMES.

FY'24 Budgeted Department Funding By Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
1000001	Administration	\$11,605,443	\$0	\$68,037	\$0	\$477,226	\$12,150,706
2000001	Preservation	\$376,105	\$1,036,517	\$3,500	\$0	\$0	\$1,416,122
3000001	Museums & Sites	\$2,787,574	\$0	\$2,360,331	\$0	\$128,211	\$5,276,116
3000002	Oklahoma Museum of History	\$917,658	\$0	\$540,156	\$0	\$175,715	\$1,633,529
3000003	OKPOP	\$0	\$0	\$1,293,826	\$0	\$0	\$1,293,826
3000004	Will Rogers Museum	\$614,788	\$0	\$189,430	\$0	\$0	\$804,218
3000005	White Hair Memorial Museum	\$0	\$0	\$0	\$0	\$187,346	\$187,346
4000001	Research	\$1,582,098	\$0	\$188,366	\$0	\$229,850	\$2,000,314
5000001	Membership & Development	\$225,055	\$0	\$185,506	\$0	\$36,447	\$447,008
6000001	OHC Building Services	\$1,472,788	\$0	\$58,314	\$0	\$5,869	\$1,536,971
8800001	IT	\$415,721	\$76,744	\$707,877	\$0	\$194,210	\$1,394,552
Total		\$19,997,230	\$1,113,261	\$5,595,343	\$0	\$1,434,874	\$28,140,708

1. Please describe source of Local funding not included in other categories:
2. Please describe source(s) and % of total of "Other" funding if applicable for each department: Other funding is grants, private donations, endowment distributions, carryover funds

FY'23 Carryover by Funding Source

Class Fund #	Carryover Class Fund Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
19311		\$429,061					\$429,061
19221		\$75,000					\$75,000
							\$0

1. Please describe source of Local funding not included in other categories:
2. Please describe source(s) and % of total of "Other" funding if applicable:

What changes did the agency make between FY'23 and FY'24?

1.) Are there any services no longer provided because of budget cuts?
Yes, services have been lost in all divisions due to budget cuts over the past ten years. In addition to reduced hours of operation in the library and at museums and historic sites scattered across the state, the elimination of staff positions across the board has been a setback in terms of critical planning, staff development, and projects that generate revenue and press coverage.

2.) What services are provided at a higher cost to the user?
Slight increase in OHC admission fees and small proposed increases in Research fees. These are comparable to other museums in the OKC area and other research institutes.

3.) What services are still provided but with a slower response rate?
Research assistance by mail and email; digitization and posting on our website of archival records and historic newspapers; planning and fabrication of new museum exhibits

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?
The only pay raises granted were due to promotions, career progressions, and market adjustments as authorized by statute, which is why the agency is requesting additional recurring funds for personnel raises.

FY'25 Requested Funding By Department and Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Other ¹	Total	% Change
1000001	Administration	\$12,214,803	\$0	\$68,037	\$477,226	\$12,760,066	5.02%
2000001	Preservation	\$411,246	\$1,036,517	\$3,500	\$0	\$1,451,263	2.48%
3000001	Museums & Sites	\$3,536,278	\$0	\$2,360,331	\$128,211	\$6,024,820	14.19%
3000002	Oklahoma Museum of History	\$1,090,174	\$0	\$540,156	\$175,715	\$1,806,045	10.56%
3000003	OKPOP	\$0	\$0	\$1,293,826	\$0	\$1,293,826	0.00%
3000004	Will Rogers Museum	\$749,662	\$0	\$189,430	\$0	\$939,092	16.77%
3000005	White Hair Memorial Museum	\$0	\$0	\$0	\$187,346	\$187,346	0.00%
4000001	Research	\$1,753,549	\$0	\$188,366	\$229,850	\$2,171,765	8.57%
5000001	Membership & Development	\$259,437	\$0	\$185,506	\$36,447	\$481,390	7.69%
6000001	OHC Building Services	\$1,662,175	\$0	\$58,314	\$5,869	\$1,726,358	12.32%
8800001	IT	\$559,685	\$76,744	\$707,877	\$194,210	\$1,538,516	10.32%
Total		\$22,237,009	\$1,113,261	\$5,595,343	\$1,434,874	\$30,380,487	7.96%

1. Please describe source(s) and % of total of "Other" funding if applicable for each department: Other funding is grants, private donations, endowment distributions

FY'25 Top Five Operational Appropriation Funding Requests		
Request by Priority	Request Description	Appropriation Request Amount (\$)
Request 1: Personnel pay increases		\$1,250,000
Request 2: Operational costs increases		\$989,779
Request 3: Property insurance premium		
Request 4: Additional Finance staff		
Request 5: Increased IT costs		
Top Five Request Subtotal:		\$2,239,779
Total Increase above FY-24 Budget (including all requests)		\$ 2,239,779
Difference between Top Five requests and total requests:		50

Does the agency have any costs associated with the Pathfinder retirement system and federal employees?

How would the agency be affected by receiving the same appropriation for FY '25 as was received in FY '24? (Flat/ 0% change)

Services provided would decrease, or even be eliminated, as costs in other areas have continued to increase

How would the agency handle a 2% appropriation reduction in FY '25?

We would likely have to eliminate the awarding of Heritage preservation grants, reduce recent funding increases to affiliate sites, and reduce operations and hours at field sites

Is the agency seeking any fee increases for FY '25?		
	Fee Increase Request (\$)	Statutory change required? (Yes/No)
Increase 1		
Increase 2		
Increase 3		

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?		
Description of request in order of priority	Appropriated Amount (\$)	Submitted to LRPC? (Yes/No)
Priority 1		
Priority 2		
Priority 3		

Federal Funds							
CFDA	Federal Program Name	Agency Dept. #	FY 24 budgeted	FY 23	FY 22	FY 21	FY 20
15.904	Historic Preservation Grant-in-Aid	2000001/9000001	1,063,261	1,145,050	799,744	742686	863344

Federal Government Impact	
1.) How much federal money received by the agency is tied to a mandate by the Federal Government?	100%
2.) Are any of those funds inadequate to pay for the federal mandate?	No
3.) What would the consequences be of ending all of the federal funded programs for your agency?	The result would be the elimination for the Office of Historic Preservation, which is the contractual partner of the National Park Service to evaluate the impact of federal undertakings on historical resources. The environmental clearance for some oil and gas well sites, highway projects, housing projects, national bank construction, tax credits, and federal grants would fall to the Historic Advisory Council in Washington, D.C. and result in lengthy delays in utilizing federal funds or requiring federal permits.
4.) How will your agency be affected by federal budget cuts in the coming fiscal year?	Federal budget cuts could reduce preservation grants to local cities, reduce the number of historic surveys that speed the review process, and reduce the staff, which would slow all services delivered by the SHPD staff.
5.) Has the agency requested any additional federal earmarks or increases?	The OHS has not requested any additional federal earmarks or increases.

FY 2024 Budgeted FTE							
Division #	Division Name	Supervisors	Non-Supervisors	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$100K	\$100K+
10	Administration	5	15	0	13	4	3
20	Preservation	4	6	0	9	0	1
30	Museums & Sites	32	55	27	53	7	0
40	Research	4	16	0	18	2	0
50	Membership & Development	1	2	0	3	0	0
60	OHC Building Services	3	9	6	6	0	0
Total		49	103	33	102	13	4

FTE History by Fiscal Year							
Division #	Division Name	FY 2024 Budgeted	FY 2024 YTD	FY 2023	FY 2022	FY 2021	FY 2016
1	Administration (changed to 10 in FY23 - no longer using this division)	N/A	N/A	N/A	12.0	12.0	13.0
10	Administration (Communications added to division in FY24)	20.0	20.0	15.0	N/A	N/A	N/A
20	Preservation	10.0	10.0	10.0	10.0	10.0	10.0
30	Museums & Sites (changed from 10 in FY23 - was not used previously)	87.0	80.0	88.0	81.0	79.0	84.0
40	Research	20.0	19.0	20.0	21.0	21.0	27.0
50	Membership & Development (Separated from admin in FY23 and Communications in FY24)	3.0	3.0	11.0	N/A	N/A	N/A
60	OHC Building Services (new division in FY24, separated from Museums & Sites)	12.0	11.0	N/A	N/A	N/A	N/A
Total		152.0	143.0	144.0	124.0	122.0	134.0

Performance Measure Review					
Program Name	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019
Administration					
Institutional partnership	194	199	221	176	178
Professional Development of Staff (House)	1,121	2,064	751	805	865
Website Visits	7,125,772	7,069,603	7,181,941	6,957,258	6,516,168
Social media views	7,771,232	6,216,986	4,973,589	N/A	N/A
Preservation					
Additions to Oklahoma Landmarks Inventory	2,216	1,832	2,500	4,996	2,595
Resources nominated to the National Register	25	24	70	413	213
Local preservation programs	18	27	13	32	47
Federal projects reviewed for section 106	3,439	3,796	3,082	5,219	5,084
Consultations made	3,808	3,955	3,752	4,158	3,716
Museums & Sites					
Artifacts received	1,797	2,184	4,557	1,508	1,698
Museum visitors	178,229	157,948	130,130	282,609	336,872
History Day student and teacher participants	7,002	6,880	6,597	7,530	7,196
Major exhibits opened	4	3	12	12	13
Community events hosted at OHS facilities	1,398	1,109	533	3,610	1,686
Volunteer hours	35,925	33,036	32,158	42,581	45,112
State fund spent on repair and maintenance		1,643,307	1,023,529	1,663,084	1,094,342
Research					
Photographs received		111,580	232,256	258,621	193,584
Newspaper titles received		107	263	263	265
Research patrons		46,358	50,136	42,580	45,117
Publications released		N/A	90	90	90
Pages of collections digitized and placed online		1,900,190	1,500,000	235,102	365,891
Research requests processed		14,176	20,992	11,305	11,700

Revolving Funds (200 Series Funds)			
Please provide fund number, fund name, description, and revenue source	FY'21-23 Avg. Revenues	FY'21-23 Avg. Expenditures	June '23 Balance
Fund number: Fund name			
20000 - OHS Main Revolving Fund	\$3,599,664	\$2,235,636	\$772,116
21500 - Civil Rights Trail Revolving Fund	N/A	N/A	\$0
22500 - Sales/Use Tax Revolving Fund	\$1,708,504	\$1,699,869	\$1,148,728
24100 - Tulsa Race Massacre	\$1,500,000	\$1,500,000	\$0
25500 - LCFA HB1009x OHS Facilities	N/A	N/A	\$0
27100 - OK Museum of Popular Culture Revolving Fund	N/A	N/A	\$0

FY 2024 Current Employee Telework Summary						
List each agency location, then report the number of employees associated with that location in the teleworking categories indicated. Use "No specified location" to account for remote employees not associated with a site. Use actual current employees (headcount), not budgeted or actual FTE.			Full-time and Part-time Employees (#)			
Agency Location / Address	City	County	Onsite (5 days onsite, rarely remote)	Hybrid (2-4 days onsite weekly)	Remote (1 day or less weekly onsite)	Total Employees
800 Nazih Zuhdi Drive	Oklahoma City	Oklahoma	138	4	1	143
Total Agency Employees						143