

FY 2024 Budget Performance Review
09000 Office of Management and Enterprise Services

Lead Administrator: Steve Harpe

Lead Financial Officer: Felicia Clark

Agency Mission

Dramatically change the experience of providing central services for the State of Oklahoma by focusing on human capital management, building deep relationships with all we serve, infusing modern technology into the citizen experience, while being fiscally responsible.

Division and Program Descriptions

Note: Please define any acronyms used in program descriptions.

Administrative Services (1000001, 1000027, 1000028)

Administration supports the director of OMES, coordinates and liaises with Capital Assets Management (CAM) to maintain the OMES offices within the Capitol; manages the OMES administrative offices for the director of OMES; and serves as the recording secretary for the Legislative Compensation Board and Contingency Review Board. Finance facilitates the financial functions specific to OMES operations. Public Affairs interfaces with the Legislature, news outlets and the general public in order to provide information, inform about OMES, and respond to open records requests on behalf of the agency.

Statewide Finance (1000002, 1000003, 1000014, 1000015, 1000025)

Budget provides a fiscal impact and policy analysis for the state and acts as the oversight function for approval of agency budgets. Tribal Gaming is responsible for monitoring compliance with Tribal compacts in place. Central Accounting and Reporting attends to the state's general ledger and accounting, provides agency business services, monitors and processes all expenditure transactions through PeopleSoft, and manages vendor files. Finance Center of Excellence advises on best practices, drives process improvement, and manages reporting and training strategies for statewide finance functions. Grants Management's aim is to increase federal funding to the state in order to increase jobs and investment, expand into new fields through cooperation with federal, state, and local partners, and leads the State's efforts to plan for, implement, and account for COVID-19 and other large projects.

CAM (all 20xxxxx)

Provides central printing, interagency mail, fleet management, federal and state property reutilization, risk management, state facilities strategy and operations, construction and properties, real estate and leasing, facilities management, and planning services for state agencies.

HCM (3000000)

Provides human resources, talent management, employee benefits services, strategic workforce programs, and policy. In addition, provides employment counseling, resume assistance, and job search assistance for veterans for The Office of Veterans Placement at OMES.

EGID (all 40xxxxx)

Administers the self-funded HealthChoice insurance plans available to state, education and local government employees and retirees.

Central Purchasing (5000001)

Oversees the Statewide Purchasing Act, manages the State Use program, and provides procurement services for the agency and its clients/customers. Audit and Internal Controls monitors and provides guidance to agencies in conjunction with statewide purchasing rules.

Information Services (all 8800xxx)

Responsible for the protection and provision of state IT services as pursuant to state legislation. Safeguards state data and applications; supports computers, phones, and software; Network & Servers: Builds and supports infrastructure for state data and applications; Applications: Builds, maintain and support applications and web services; Data: Support data integration and standards.

FY'23 Budgeted Department Funding By Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
1	Administrative Services	\$4,657,438	\$0	\$2,094,650	\$0	\$0	\$6,752,088
2	Statewide Finance	\$8,728,570	\$1,096,593	\$13,522,911	\$0	\$20,000	\$23,368,074
3	Capital Assets Management (CAM)	\$10,909,138	\$0	\$111,860,369	\$0	\$0	\$122,769,507
4	Central Purchasing and Audit	\$26,936	\$0	\$8,067,273	\$0	\$0	\$8,094,209
5	Human Capital Management (HCM)	\$6,554,283	\$0	\$9,306,261	\$0	\$0	\$15,860,544
6	Employees Group Insurance (EGID)	\$0	\$0	\$52,592,346	\$0	\$0	\$52,592,346
7	Information Services*	\$62,069,961	\$0	\$117,161,750	\$0	\$0	\$179,231,711
8	County Emergency	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000
9	Debt Service	\$23,654,354	\$0	\$0	\$0	\$0	\$23,654,354
10	Native American Cultural & Educational Authority (NACEA) (Pa	\$5,512,693	\$0	\$0	\$0	\$0	\$5,512,693
11	CARES Act CRF	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Total		\$122,113,373	\$1,096,593	\$314,705,560	\$0	\$4,020,000	\$441,935,526

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable for each department: N/A

Cash Management Improvement Act funds are used for our federal interest payment resulting from grant activity for all agencies. County Emergency fund is dedicated to counties for loans, and is not part of OMES's operational budget.

*Includes carryover appropriations

Note: \$2,257,975 of appropriations is transferred to Building and Facilities Revolving fund (245); \$1,200,000 of appropriations is transferred to the Pay for Success Innovation Fund (268); \$720,000 of appropriations is transferred to the Criminal Justice Pay for Success Revolving Fund (224).

FY'22 Carryover by Funding Source

Class Fund #	Carryover Class Fund Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
							\$0
							\$0
							\$0

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable:

What changes did the agency make between FY'22 and FY'23?

1.) Are there any services no longer provided because of budget cuts?

No.

2.) What services are provided at a higher cost to the user?

None.

3.) What services are still provided but with a slower response rate?

None.

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

1	Administrative Services	15.0	30.5	1.5	22.0	11.0	11.0
2	Statewide Finance	17.0	66.3	2.5	64.8	13.0	3.0
3	Capital Assets Management (CAM)	34.0	114.0	19.0	114.0	12.0	3.0
4	Central Purchasing and Audit	8.0	39.0		37.0	8.0	2.0
5	Human Capital Management (HCM)	14.0	57.0	14.0	40.0	14.0	3.0
6	Employees Group Insurance (EGID)	27.0	94.0	1.0	97.0	9.0	14.0
7	Information Services	89.0	540.8	5.5	341.3	226.0	57.0
Total		204.0	941.5	43.5	716.0	293.0	93.0

FTE History							
Division #	Division Name	2023 Budgeted	2022	2021	2019	2014	
1	Administrative Services	45.5	41.0	36.0	41.0	21.0	
2	Statewide Finance	83.3	76.0	76.5	87.0	92.0	
3	Capital Assets Management (CAM)	148.0	132.0	140.0	169.0	152.0	
4	Central Purchasing and Audit	47.0	45.0	44.0	42.0	29.0	
5	Human Capital Management (HCM)	71.0	51.0	59.0	64.0	54.0	
6	Employees Group Insurance (EGID)	121.0	108.0	113.5	130.0	142.0	
7	Information Services	629.8	563.0	552.0	695.0	806.0	
Total		1,145.5	1016.0	1021.0	1228.0	1296.0	

Performance Measure Review					
	FY 22	FY 21	FY 20	FY 19	FY 18
Administrative Services					
Increase the percentage of employees who are fully engaged as measured by the annual OMES Employee Engagement Survey.	Available January 2023	84%	82%	N/A	N/A
Statewide Finance					
The amount of state reserves in constitutional funds and funds not yet encumbered.	\$2.7 billion	\$1.826 billion	\$1.549 billion	N/A	N/A
Capital Asset Management					
To reduce the State's overall real estate footprint to generate greater efficiencies with the transition to a more flexible work environment (i.e. increased teleworking capabilities) and reduce maintenance and energy costs.	314 sqft/person	324 sqft/person	324 sqft/person	N/A	N/A
Human Capital Management					
Increase percentage of completion of statutory credit hours by supervisors statewide	Available January 2023	97%	89%	78%	80%
Employees Group Insurance					
Manage healthcare premium cost growth at or below the national 5-year rolling average for HealthChoice members. Premium cost growth is measured by comparing costs of the national 5-year rolling average to the Oklahoma 5-year rolling average.	Oklahoma 0.9% National 4.8%	Oklahoma 2.2% National 3.1%	Oklahoma 2.50% National 3.20%	Oklahoma 2.30% National 3.60%	Oklahoma 3.10% National 4.00%
Central Purchasing					
Increase annual savings and cost avoidance for spend associated with statewide contracts, agency acquisitions, agency reported savings on spend within their threshold, and the P-card program. Annual calculation of savings reported by Central Purchasing	\$158.0 million	\$136.7 million	\$117.0 million	N/A	N/A
Information Services					
Reduce time to deliver new standard device to end user after receipt of request and confirmation of delivery details	4.1 days	5.2 days	N/A	N/A	N/A
First Call Resolution - Increase the percentage of issues resolved on the first call	65%	93%	61%	52%	73%
Improve the resiliency of the state's cybersecurity defenses by decreasing the Security Resiliency Index.	78.0	164.4	181.7	N/A	N/A

Revolving Funds (200 Series Funds)			
Please provide fund number, fund name, description, and revenue source	FY'20-22 Avg. Revenues	FY'20-22 Avg. Expenditures	June '22 Balance
20000 OMES Revolving	\$2,425,300	\$3,576,540	\$1,664,740
20100 General Purpose Revolving	\$0	\$7,052	\$3,928
20200 Deferred Maintenance	\$0	\$0	\$4,200
20300 Communications Revolving	\$4,934	\$5,996	\$14,801
20400 Tribal & Gaming Revolving	\$1,187,686	\$1,340,012	\$814,058
20500 Risk Management Revolving	\$42,505,835	\$43,334,335	\$47,553,084
21000 Telecommunications Revolving (ISD)	\$111,258,587	\$138,240,756	\$2,360,116
21700 Digital Transformation Revolving	\$0	\$2,643,363	\$587,389

22300 Risk Management Foster Families Revolving	\$460,489	\$455,600	\$25,044
22400 Criminal Just Pay for Success Fund	\$0	\$1,242,140	\$342,796
22500 State Use Committee Revolving	\$452,569	\$346,174	\$997,770
23100 Postal Services Revolving	\$567,116	\$580,798	\$473,474
24400 Statewide Surplus Property Revolving	\$4,638,063	\$4,240,198	\$2,066,328
24500 Facilities Service Revolving	\$12,636,828	\$15,284,750	\$4,961,748
25000 CMAA Fund	\$10,824	\$18,656	\$11,462
25500 Risk Management Motor License Agents Revolving	\$107,996	\$41,121	\$1,196,975
26000 Risk Management Fire Protection Revolving	\$1,589,964	\$1,383,749	\$5,888,055
26200 Risk Management Political Subdivision Participation Revolving	\$107,824	\$106,631	\$17,797
26500 Risk Management Worker's Comp Revolving	\$3,643,251	\$3,960,996	\$55,033
26800 Pay for Success Innovation Fund	\$0	\$21,176	\$2,878,824
27000 Cent. Purch/Registration of State Vendors Revolving	\$94,849	\$24,662	\$398,149
27100 Vendor Fees and Rebates Revolving	\$7,575,020	\$4,782,219	\$8,785,775
27500 State Recycling Revolving	\$6,529	\$82,003	\$63,247
28000 Fed. Surplus/State Surplus Property Revolving	\$827,452	\$1,056,539	\$612,052
28200 Const & Prop/State Construction Revolving	\$0	\$0	\$218
28300 Maintenance of State Buildings Revolving	\$1,468,168	\$2,445,222	\$17,493,368
28400 HCM Oklahoma Commission on Status of Women Revolving	\$51,860	\$17,760	\$132,241
28800 Benefits Council Administration Revolving	\$0	\$42,015	\$0
29000 EGID Administration Revolving	\$45,740,571	\$44,623,520	\$3,648,551
29200 Medical Expense Liability Revolving	\$442,411	\$136,079	\$3,132,039
29400 OK Print Shop Revolving	\$1,597,102	\$1,501,655	\$438,514

