

Pardon and Parole Board

Lead Administrator: DeLynn Fudge, Executive Director

FY'16 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Administration	\$2,466,681	\$0	\$0	\$0	\$0	\$2,466,681
Total	\$2,466,681	\$0	\$0	\$0	\$0	\$2,466,681

*Source of "Other" and % of "Other" total for each.

FY'15 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'15 Carryover	\$515,000					\$515,000

*Source of "Other" and % of "Other" total for each.

What Changes did the Agency Make between FY'15 and FY'16?
<p>1.) Are there any services no longer provided because of budget cuts? No</p> <p>2.) What services are provided at a higher cost to the user? None</p> <p>3.) What services are still provided but with a slower response rate? None</p> <p>4.) Did the agency provide any pay raises that were not legislatively/statutorily required? If so, please provide a detailed description in a separate document. Yes for FY15, the Executive Director Jari Askins secured a market adjustment for Parole Investigators and Supervisors which was effective March 1, 2015. Based upon market research, the HCM Division of OMES approved salary adjustment under the Merit Protection Rules to correct an levels that were in error.</p>

FY'17 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Administration	\$2,466,681	\$0	\$0	\$0	\$2,466,681	0.00%
Total	\$2,466,681	\$0	\$0	\$0	\$2,466,681	0.00%

*Source of "Other" and % of "Other" total for each.

FY'17 Top Five Appropriation Funding Requests	
	\$ Amount
Request 1: The PPB is requesting a level budget from FY 2016.	\$0
Total Increase above FY-17 Request	0

How would the agency handle a 5% appropriation reduction in FY'17?
The PPB is 89% personnel and benefits. Because we are primarily an administrative agency, if there was a 5% reduction, we would have no choice but to implement a furlough plan. However, it should be noted that the PPB saves the state funds through

How would the agency handle a 7.5% appropriation reduction in FY'17?

The PPB is 89% personnel and benefits. Because we are primarily an administrative agency, if there was a 7.5% reduction, we would have no choice but to implement a furlough plan. However, it should be noted that the PPB saves the state funds through

How would the agency handle a 10% appropriation reduction in FY'17?

The PPB is 89% personnel and benefits. Because we are primarily an administrative agency, if there was a 10% reduction, we would have no choice but to implement a furlough plan. However, a furlough plan may could not be sustained. It may proceed to a RIF or early buyout process. It should be noted that the PPB saves the state funds through the release of incarcerated offenders.

Is the agency seeking any fee increases for FY'16?

	\$ Amount
None	\$0
	\$0
	\$0

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?

The PPB is significantly lacking in technology programs which would eliminate current paper processes, thus potentially reducing staff needs. We are in the first year of a two-year process to upgrade the system which is used.

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?

Our agency receives no federal funding.

2.) Are any of those funds inadequate to pay for the federal mandate?

N/A

3.) What would the consequences be of ending all of the federal funded programs for your agency?

N/A

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

N/A

5.) Has the agency requested any additional federal earmarks or increases?

N/A

Division and Program Descriptions

Administrative Services

As per statute, the Pardon and Parole Board is authorized to employ professional investigators, clerical, and administrative personnel as required to carry out the duties and responsibilities. The Pardon and Parole is comprised of the Executive Director and the Deputy Director of the Oklahoma Pardon and Parole Board which are responsible for managing the day to day operations of the agency, allocating resources to achieve mandated and strategic objectives of agency and ensuring long term sustainability and effectiveness of the agency, ensuring activities and operations are performed in compliance with local, state, and federal laws and administrative rule, working collaboratively with the Board of Directors to ensure the overall agency goals and objectives are met or exceeded. The Board employs a support staff of employees who administer the daily operations of the agency. The administrative staff assist in the processing of the pardon and commutation applications, parole and clemency dockets, compiling the information for the board, preparing the dockets, coordinating with victims and/or victim representatives and delegates for the offenders, coordinating with the District Attorneys and other state agencies, reporting the board results, and sending the recommendations to the Governor. Parole investigator field staff are generally embedded within correctional facilities throughout

recommendations to the Governor. Parole Investigator field staff are generally embedded within correctional facilities throughout the state. Parole Investigators provide the investigations and reports which are used by the Board and the Governor in making their decisions on pardons, paroles, and commutations. These reports include a summary of the crime, history of previous convictions, a drug and alcohol use history, and programs taken while incarcerated to improve their knowledge and behaviors a history of any misconducts while incarcerated, a narrative from the District Attorney's regarding the crime, among other

FY'17 Budgeted FTE						
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Administration	6	25	10	9	23	3
Total	6	25	10	9	23	3

FTE History					
	2016 Budgeted	2015	2012	2009	2005
Administration	35	35			
Total	35	35	0	0	0

Performance Measure Review					
	FY'15	FY'14	FY'13	FY'12	FY'11
Measure I Improve Timeliness of Pardon Application Hearings					
	One of last year's goals was to increase the number of pardon application reviews until no more than six months from application to hearing. This has been accomplished.				
Measure II Improve Field Training and Reports					
	The board and administrative staff have been working with the field staff to enhance the reports and information which is provided to the board. A project has been initiated with Oklahoma Interactive, the vendor of the PPB Reporting System, to upgrade the system. Through increased communication and the future system improvement, the process has been improved.				
Measure III Reduce the Timeliness of the Release of Offenders by Providing Information to the Department of Corrections More Quickly					
	The PPB has been able to improve the timeliness of the release of non-violent offenders through better processing systems. If there are no stipulations on a non-violent offender, the processing of that inmate has been reduced from approximately six (6) months to approximately two (2) weeks.				

Revolving Funds (200 Series Funds)			
	FY'13-15 Avg. Revenues	FY'13-15 Avg. Expenditures	June '15 Balance
Revolving Fund I Brief Description	Not Applicable	Not Applicable	Not Applicable
Revolving Fund II Brief Description			