

FY21 Budget Performance Review

Oklahoma Historical Society - 350

Lead Administrator: Dr. Bob Blackburn

Lead Financial Officer: Terry Howard

Agency Mission

Division and Program Descriptions

Note: Please define any acronyms used in program descriptions.

Division or Program Number and Name

Administration - Encompasses the following divisions: Finance, Purchasing, Public Information, IT, Development, Human Resources and Mail/Supply

Museums & Sites - Encompasses the following major areas: Sites, Museums, Historic Homes, the History Center and Will Rogers Memorial Museum.

Preservation - Operation of the State Historic Preservation Office.

Research - Operation of the Research Division at the History Center.

IT - All agency IT purchases/leases and services provided by OMES.

FY'20 Budgeted Department Funding By Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
01	Administration	879,802		134,398			\$1,014,200
10	Museums & Sites	10,908,761		5,673,399			\$16,582,160
20	Preservation	333,668	881,551	-			\$1,215,219
40	Research	1,294,856		580,611			\$1,875,467
88	IT	585,453		31,746			\$617,199
							\$0
							\$0
Total		\$14,002,540	\$881,551	\$6,420,154	\$0	\$0	\$21,304,245

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable for each department:

FY'19 Carryover by Funding Source

Carryover	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
	\$0	\$0	\$0	\$0	\$0	\$0
	\$0					\$0

1. Please describe source of Local funding not included in other categories:

2. Please describe source(s) and % of total of "Other" funding if applicable:

What changes did the agency make between FY'19 and FY'20?

1.) Are there any services no longer provided because of budget cuts?

Yes, services have been lost in all divisions due to the 48% cuts over the past nine years. In Administration, we came perilously close to not having enough separation of duties in the finance office, but we have since reallocated money internally to create a new position to alleviate that potential problem. Also in Administration, shifting Deputy Director designation to the CFO and covering each of the duties handled by that office has taken time from the Director and CFO that had been allocated elsewhere. In addition to reduced hours of operation in the library and at museums and historic sites scattered across the state, the elimination of staff positions across the board has been a setback in terms of critical planning, staff development, and projects that generate revenue and press coverage.

2.) What services are provided at a higher cost to the user?

There have not been any increases in fees.

3.) What services are still provided but with a slower response rate?

Research assistance by mail and email; digitization and posting on our website of archival records and historic newspapers; planning and fabrication of new museum exhibits

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

The only pay raises were granted due to promotions, career progression, and market adjustments as authorized by statute.

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FY'21 Requested Funding By Department and Source

Dept. #	Department Name	Appropriations	Federal	Revolving	Other ¹	Total	% Change
01	Administration	\$879,802	\$0	\$134,398	\$0	\$1,014,200	0.00%
10	Museums & Sites	\$12,359,761	\$0	\$5,673,399	\$0	\$18,033,160	8.75%
20	Preservation	\$333,668	\$881,551	\$0	\$0	\$1,215,219	0.00%
40	Research	\$1,294,856	\$0	\$580,611	\$0	\$1,875,467	0.00%
88	IT	\$585,453	\$0	\$31,746	\$0	\$617,199	0.00%
Total		\$15,453,540	\$881,551	\$6,420,154	\$0	\$22,755,245	6.81%

1. Please describe source(s) and % of total of "Other" funding for each department:

FY'21 Top Five Operational Appropriation Funding Requests

Request by Priority	Request Description	Appropriation Request Amount (\$)
Request 1:	Will Rogers Memorial Museum re-invention	\$1,000,000
Request 2:	OMES IT Fee Increases	\$451,000
Request 3:		
Request 4:		
Request 5:		
Top Five Request Subtotal:		\$1,451,000
Total Increase above FY-20 Budget (including all requests)		\$ 1,451,000
Difference between Top Five requests and total requests:		\$0

Does the agency have any costs associated with the Pathfinder retirement system and federal employees?

The agency will have an approximate expense of \$6,800 for FY21.

How would the agency be affected by receiving the same appropriation for FY '21 as was received in FY '20? (Flat/ 0% change)

We would have to absorb any increases in OMES IT fees and property insurance fees by not filling open positions.

How would the agency handle a 2% appropriation reduction in FY '21?

We would have to close or transfer 3 historic sites or museums affecting approximately 5 FTEs.

Is the agency seeking any fee increases for FY '21?

Increase	Fee Increase Request (\$)	Statutory change required? (Yes/No)
Increase 1	None	
Increase 2		
Increase 3		

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?

Description of request in order of priority	Appropriated Amount (\$)	Submitted to LRCPC? (Yes/No)
Priority 1	None	
Priority 2		
Priority 3		

Federal Funds

CFDA	Federal Program Name	Agency Dept. #	FY 20 budgeted	FY 19	FY 18	FY 17	FY 16
15.904	Historic Preservation Grant In Aid	20	881,551	863,344	781,834	829,331	759,570

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?

100%

2.) Are any of those funds inadequate to pay for the federal mandate?

No

3.) What would the consequences be of ending all of the federal funded programs for your agency?

The result would be the elimination for the Office of Historic Preservation, which is the contractual partner of the National Park Service to evaluate the impact of federal undertakings on historical resources. The environmental clearance for some oil and gas well sites, highway projects, housing projects, national bank construction, tax credits, and federal grants would fall to the Historic Advisory Council in Washington D.C. and result in lengthy delays in utilizing federal funds or requiring federal permits.

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

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Federal budget cuts could reduce preservation grants to local cities, reduce the number of historic surveys that speed the review process, and reduce the staff, which would slow all services delivered by the SHPO staff.

5.) Has the agency requested any additional federal earmarks or increases?

The OHS has not requested any additional federal earmarks or increases.

FY'20 Budgeted FTE							
Division #	Division Name	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
1	Administration	4	8	3	3	5	3
10	Museums & Sites	9	65	11	19	54	3
20	Preservation	1	8	1	3	5	1
40	Research	4	18	3	12	7	2
Total		18	99	18	37	71	9

FTE History							
Division #	Division Name	2020 Budgeted	2019	2018	2016	2011	
1	Administration	11.0	11.0	10.0	12.0	14.0	
10	Museums & Sites	76.0	77.0	79.0	80.0	84.0	
20	Preservation	9.0	9.0	10.0	10.0	10.0	
40	Research	21.0	21.0	23.0	24.0	28.0	
Total		117.0	118.0	122.0	126.0	136.0	

Performance Measure Review					
Program Name	FY 19	FY 18	FY 17	FY 16	FY 15
Administration					
Institutional partnerships	134	132	130	44	44
Professional development of staff (hours)	865	812	852	896	960
Website visits	6,816,351	6,516,168	6,419,948	7,950,472	7,896,451
Museums & Sites					
Artifacts received	1,285	1,190	1,177	1,312	1,586
Museum visitors	385,582	375,628	401,100	348,952	369,863
History Day student and teacher participants	6,521	6,365	6,578	10,402	7,085
Major exhibits opened	13	12	12	11	6
Community events hosted at OHS facilities	442	440	435	436	426
Volunteer hours	45,112	44,518	40,437	42,215	29,675
State funds spent on repair and maintenance	1,319,251	1,086,302	1,196,519	1,159,888	1,002,563
Preservation					
Additions to Oklahoma Landmarks Inventory	2,074	4,512	4,462	3,197	3,806
Resources nominated to the National Register	25	48	46	92	38
Local preservation programs	41	13	13	13	13
Federal projects reviewed for section 106	3,716	3,301	3,259	3,369	3,625
Consultations made	3,716	6,213	5,998	3,823	2,978
Research					
Photographs received	193,584	215,982	35,000	187,620	267,892
Newspaper titles received	265	260	223	253	268
Research patrons	47,112	46,081	42,095	45,071	44,697
Publications released	90	90	90	39	39
Pages of collections digitized and placed online	365,891	258,974	294,705	298,750	535,641
Research requests processed	7,654	7,145	7,871	7,919	7,423

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Revolving Funds (200 Series Funds)			
<i>Please provide fund number, fund name, description, and revenue source</i>	FY'17-19 Avg. Revenues	FY'17-19 Avg. Expenditures	June '19 Balance
Fund number: Fund name			
20000 - OHS Main Revolving Fund	\$2,639,092	\$2,286,734	\$376,259
29000 - Will Rogers Museum Revolving	\$224,536	\$232,627	\$41,860
22500 - Sales/Use Tax Revolving	\$1,655,667	\$1,210,599	\$1,694,108