

**FY 2025 Budget Performance Review**

**34600**

Version Original  
Lead Administrator:

Date submitted 9/30/2023  
Lead Financial Officer:

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To be aggressive, deliberate and thoughtful in the planning and development of spacport facilities, launch systems and projects, and to successfully promote and stimulate the creation of space commerce, education, and space-related industries in Oklahoma.

**Division and Program Descriptions**

*Note: Please define any acronyms used in program descriptions.*

**Division or Program Number and Name**

General Operations includes 3 separate funds. The General Revenue fund where our allocation is deposited, the Airport account which includes monies earned and deposited by revenue performed on the airport and the airpark fund which are monies collected on the airpark.

The Airport Joint Use agreement program is the monies that we receive through our agreement with the Air Force. Vance, Altus and Sheppard Air Force Bases utilize our runway for training activities. The funds are also used for runway maintenance, equipment maintenance and mowing. The JUA also pays a percentage of OSIDA employee salaries.

**FY'24 Budgeted Department Funding By Source**

| Dept. #      | Department Name    | Appropriations   | Federal    | Revolving          | Local <sup>1</sup> | Other <sup>2</sup> | Total              |
|--------------|--------------------|------------------|------------|--------------------|--------------------|--------------------|--------------------|
| 1000001      | GENERAL OPERATIONS | \$650,000        |            | \$655,882          |                    |                    | \$1,305,882        |
| 1000005      | AIRPORT JUA        |                  |            | \$3,282,330        |                    |                    | \$3,282,330        |
|              |                    |                  |            |                    |                    |                    | \$0                |
| <b>Total</b> |                    | <b>\$650,000</b> | <b>\$0</b> | <b>\$3,938,212</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$4,588,212</b> |

1. Please describe source of Local funding not included in other categories:
2. Please describe source(s) and % of total of "Other" funding if applicable for each department:

**FY'23 Carryover by Funding Source**

| Class Fund # | Carryover Class Fund Name | Appropriations | Federal | Revolving   | Local <sup>1</sup> | Other <sup>2</sup> | Total       |
|--------------|---------------------------|----------------|---------|-------------|--------------------|--------------------|-------------|
| 20000        | GENERAL REVENUE           | \$641,048      |         | \$2,456,705 |                    |                    | \$3,097,753 |
|              |                           |                |         |             |                    |                    | \$0         |
|              |                           |                |         |             |                    |                    | \$0         |

1. Please describe source of Local funding not included in other categories:
2. Please describe source(s) and % of total of "Other" funding if applicable:

**What changes did the agency make between FY'23 and FY'24?**

- 1.) Are there any services no longer provided because of budget cuts?  
NO
- 2.) What services are provided at a higher cost to the user?  
N/A
- 3.) What services are still provided but with a slower response rate?  
N/A
- 4.) Did the agency provide any pay raises that were not legislatively/statutorily required?  
NO

**FY'25 Requested Funding By Department and Source**

| Dept. #      | Department Name | Appropriations   | Federal    | Revolving          | Other <sup>1</sup> | Total              | % Change     |
|--------------|-----------------|------------------|------------|--------------------|--------------------|--------------------|--------------|
| 1000001      | GENERAL REVENUE | \$900,000        | \$0        | \$655,882          | \$0                | \$1,555,882        | 19.14%       |
|              |                 | \$0              | \$0        | \$3,282,330        | \$0                | \$3,282,330        | 0.00%        |
| <b>Total</b> |                 | <b>\$900,000</b> | <b>\$0</b> | <b>\$3,938,212</b> | <b>\$0</b>         | <b>\$4,838,212</b> | <b>5.45%</b> |

1. Please describe source(s) and % of total of "Other" funding for each department:

**FY'25 Top Five Operational Appropriation Funding Requests**

| Request by Priority                                               | Request Description                      | Appropriation Request Amount (\$) |
|-------------------------------------------------------------------|------------------------------------------|-----------------------------------|
| Request 1:                                                        | Staff growth and development             | \$250,000                         |
| Request 2:                                                        | Payload Processing and Launch Facilities | \$50,000,000                      |
| Request 3:                                                        |                                          |                                   |
| Request 4:                                                        |                                          |                                   |
| Request 5:                                                        |                                          |                                   |
| <b>Top Five Request Subtotal:</b>                                 |                                          | <b>\$50,250,000</b>               |
| <b>Total Increase above FY-24 Budget (including all requests)</b> |                                          | <b>\$ 50,250,000</b>              |
| Difference between Top Five requests and total requests:          |                                          | \$0                               |

**Does the agency have any costs associated with the Pathfinder retirement system and federal employees?**

NO

**How would the agency be affected by receiving the same appropriation for FY '25 as was received in FY '24? (Flat/ 0% change)**

The agency could survive for at least one year on carry-over, however it would seriously affect the budget plans to hire/replace 2, probably 3 retiring staff and plans for hiring new staff dedicated to maintenance and providing improved budget, PREP, and ARPA fund oversight.

**How would the agency handle a 2% appropriation reduction in FY '25?**

It is very likely that only the staff retiring would be replaced, and plans for an additional maintenance FTE and a replacement to our Fiscal Staff Assistant would be jeopardized and budgets, reporting, and other financials could suffer as a result. It would not be preferable given the recent financial infusion of PREP and ARPA funding the agency has been entrusted with.

**Is the agency seeking any fee increases for FY '25?**

| Increase # | Description         | Fee Increase Request (\$) | Statutory change required? (Yes/No) |
|------------|---------------------|---------------------------|-------------------------------------|
| Increase 1 | WATER BILL INCREASE | NOT SURE                  | N O                                 |
| Increase 2 |                     |                           |                                     |
| Increase 3 |                     |                           |                                     |

**What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?**

| Description of request in order of priority | Appropriated Amount (\$) | Submitted to LRCP? (Yes/No) |
|---------------------------------------------|--------------------------|-----------------------------|
| Priority 1                                  | N/A                      |                             |
| Priority 2                                  |                          |                             |

| Federal Funds |                      |                |                |       |       |       |       |
|---------------|----------------------|----------------|----------------|-------|-------|-------|-------|
| CFDA          | Federal Program Name | Agency Dept. # | FY 24 budgeted | FY 23 | FY 22 | FY 21 | FY 20 |

| Federal Government Impact                                                                                |  |
|----------------------------------------------------------------------------------------------------------|--|
| 1.) How much federal money received by the agency is tied to a mandate by the Federal Government?<br>N/A |  |
| 2.) Are any of those funds inadequate to pay for the federal mandate?<br>N/A                             |  |
| 3.) What would the consequences be of ending all of the federal funded programs for your agency?<br>N/A  |  |
| 4.) How will your agency be affected by federal budget cuts in the coming fiscal year?<br>N/A            |  |
| 5.) Has the agency requested any additional federal earmarks or increases?<br>N/A                        |  |

| FY 2024 Budgeted FTE |                             |             |                 |              |                 |                 |          |
|----------------------|-----------------------------|-------------|-----------------|--------------|-----------------|-----------------|----------|
| Division #           | Division Name               | Supervisors | Non-Supervisors | \$0 - \$35 K | \$35 K - \$70 K | \$70 K - \$100K | \$100K+  |
| 1000001              | GENERAL OPERATIONS          | 1           | 2               |              | 5               |                 | 1        |
| 1000005              | AIRPORT JOINT USE AGREEMENT | 1           | 3               |              | 1               |                 |          |
| <b>Total</b>         |                             | <b>2</b>    | <b>5</b>        | <b>0</b>     | <b>6</b>        | <b>0</b>        | <b>1</b> |

| FTE History by Fiscal Year |                    |                  |             |            |            |            |            |
|----------------------------|--------------------|------------------|-------------|------------|------------|------------|------------|
| Division #                 | Division Name      | FY 2024 Budgeted | FY 2024 YTD | FY 2023    | FY 2022    | FY 2021    | FY 2016    |
| 1000001                    | GENERAL OPERATIONS | 7.0              | 7.0         | 7.0        | 8.0        | 6.5        | 5.0        |
| <b>Total</b>               |                    | <b>7.0</b>       | <b>7.0</b>  | <b>7.0</b> | <b>8.0</b> | <b>6.5</b> | <b>5.0</b> |

| Performance Measure Review |         |         |         |         |         |
|----------------------------|---------|---------|---------|---------|---------|
| Program Name               | FY 2023 | FY 2022 | FY 2021 | FY 2020 | FY 2019 |
|                            |         |         |         |         |         |

| Revolving Funds (200 Series Funds)                                     |                        |                            |                  |
|------------------------------------------------------------------------|------------------------|----------------------------|------------------|
| Please provide fund number, fund name, description, and revenue source | FY'21-23 Avg. Revenues | FY'21-23 Avg. Expenditures | June '23 Balance |
| Fund number: Fund name<br>21000-AIRPORT OPERATION                      | \$1,498,176            | \$1,186,859                | \$2,014,337      |
| 21500 AIRPARK OPERATIONS                                               | \$123,736              | \$74,601                   | \$281,096        |
| 20000-GENERAL OPERATIONS                                               | \$1,873                | \$380,083                  | \$641,048        |

| FY 2024 Current Employee Telework Summary                                                                                                                                                                                                                                                           |      |        |                                             |                                       |                                            |                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|---------------------------------------------|---------------------------------------|--------------------------------------------|-----------------|
| List each agency location, then report the number of employees associated with that location in the teleworking categories indicated. Use "No specified location" to account for remote employees not associated with a site. Use actual current employees (headcount), not budgeted or actual FTE. |      |        | Full-time and Part-time Employees (#)       |                                       |                                            |                 |
| Agency Location / Address                                                                                                                                                                                                                                                                           | City | County | Onsite<br>(5 days onsite,<br>rarely remote) | Hybrid<br>(2-4 days onsite<br>weekly) | Remote<br>(1 day or less<br>weekly onsite) | Total Employees |
| N/A                                                                                                                                                                                                                                                                                                 |      |        |                                             |                                       |                                            | 0               |
|                                                                                                                                                                                                                                                                                                     |      |        |                                             |                                       |                                            | 0               |
|                                                                                                                                                                                                                                                                                                     |      |        |                                             |                                       |                                            | 0               |
| <b>Total Agency Employees</b>                                                                                                                                                                                                                                                                       |      |        |                                             |                                       |                                            | <b>0</b>        |