



OKLAHOMA
ABE Commission

ABLE Commission

FY 2026 Budget Hearing Presentation

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Brandon Clabes

Director



The ABLE Commission serves as the state entity in charge of protecting the public welfare and interest in the enforcement of laws pertaining to alcoholic beverages, charity games, and youth access to tobacco.

Founded in 1959, this agency now encompasses the following divisions: Administration, Legal, Enforcement, Education, Trade Practices, and Licensing.

The ABLE Commission also oversees the constitutionally mandated three-tier system of alcohol distribution which includes breweries, wineries, distilleries, wholesalers, manufacturers, distributors, and retailers. With minimal manpower, we review and issue approximately 160,000 licenses to all members of the three-tier system and provide support and training on statutory requirements.

ABLE proactively enforces constitutional, statutory, and administrative rules which keep the industry compliant and encourages a fair market environment. This is also done through education of the industry participants as well as administrative and criminal enforcement.

ABLE also regulates public, charitable, and special events. We have partnerships with the State's First Responder Wellness Program and Oklahoma Bureau of Narcotics Human Trafficking Task Force and provide agents for those initiatives.

We also have agreements with the Tobacco Settlement Endowment Trust ("TSET"), the Oklahoma Department of Health, and the Department of Mental Health and Substance Abuse Services to limit youth access to alcohol, tobacco, and vaping products. We provide educational training to law enforcement agents, schools, and community groups to enhance awareness of the dangers of alcohol and tobacco abuse and underage use.

Agency Vision, Mission and Core Values

Vision: It is the desire of the ABLE Commission to be the expert resource regarding alcoholic beverages' history, control, regulation and licensing; charity game regulation and licensing; and tobacco product sale and use compliance.

Mission: The mission of the ABLE Commission is to protect the public welfare and interest in the enforcement of the laws pertaining to alcoholic beverages, charity games, and youth access to tobacco.

Core Values: Customer/Business Friendly Service: Each contact with the customer (applicants, licensees, other agencies, the public, staff) will be professional, courteous and friendly providing requested assistance accurately and expeditiously.



Accomplishments

Top accomplishments for FY 2024 – FY 2025

1) Education

- 1) Expanded the “Alcoholic Beverage Enforcement for the Patrol Officer” course to other law enforcement agencies.
- 2) Developed closer relationships with other law enforcement agencies.

2) Customer Service

- 1) Maximized website to educate the public on different functions of ABLE and to provide transparency/customer satisfaction.
- 2) Continually assess and upgrade our licensing software to better assist the public.

3) Enforcement

- 1) Implemented a 10-hour workday for agents for more efficiency by reducing fuel costs and travel time.
- 2) Implemented ACISS Records Management System for Law Enforcement to enhance data driven information to be utilized in addressing public safety issues.
- 3) Launched GeoSafe an AVL systems to ensure officer safety and accountability for the agency.

4) Employee decision-making

- 1) Incorporating the entire agency into the decision-making process promoting a sense of shared ownership.



Analysis of Agency Challenges

	Challenge	Current Actions (Briefly describe how the agency is currently addressing the challenge.)	Planned Actions (Briefly describe how the agency plans to address the challenge going forward.)
1	Recruiting and retaining qualified law enforcement officers	Equalizing pay structure with other state law enforcement agencies and re-branding ABLE to attract qualified applicants	Increase awareness and build relationships with higher education institutions and technology centers to recruit agents
2	Recruiting and retaining customer service representatives	Equalizing pay structure with other state agencies and re-branding ABLE to attract qualified applicants	Increase recruiting efforts and improve working environment through technology
3	Recapitalizing equipment and vehicles	Established a fiscally responsible vehicle recapitalization program and ended costly leases of computer equipment (OMES) and updated law enforcement weapons and safety gear	Constantly evaluating current equipment for optimum safety of public and personnel
4	Education and leadership training for staff	Evaluating internal needs of the agency and identifying leadership training for succession planning	Identifying funds and programs for leadership development
5	Funding Sources	If legislative appropriations and licensing surcharges are reduced, services are affected.	Educating the legislature on agency needs and reduce reliance on unpredictable funding



Savings & Efficiencies (Current or Planned)

Savings or Efficiency Name	Brief description of how savings were achieved	Savings in Unit of Measurement*	FY 2024 (Actual \$ Savings)	FY 2025 (Projected \$ Savings)	FY 2026 (Projected \$ Savings)
Optimized Fleet	Will surplus 5-6 vehicles due to mileage, maintenance expenses, and service life	5 vehicles	\$0	\$50,000	\$50,000
Licensing, legal, and law enforcement software	Implementation of software has streamlined internal and external operations	Reduced overtime and comp time expenses	\$10,000	\$10,000	\$10,000
Sharing of internal services	Consolidation of internal services with other state agencies to include office space and resources in the areas of HR and Finance	Dollars	\$140,000	\$160,000	\$160,000
Secured Property Maintenance	Consolidating property management to one location	Reduced man hours required to manage property		unknown	

* Hours, FTE, square feet, etc.



Agency Goals and Key Performance Metrics

Goal		Metric	FY 24 Target	FY 24 Actuals	FY 25 Target	FY 29 Target
1	Continued participation with FDA and Oklahoma State Health Department and Department of Mental Health and Substance Abuse Services to reduce youth access to tobacco and vaping	A measurable increase in the number of retailers who are compliant with state laws regarding tobacco and vaping products sales to underage buyers	86%	86.4%	87%	88.5%
2	Continued partnership with ODMHSAS to reduce youth access to alcohol	A measurable increase in the number of retailers who are compliant with state laws regarding alcohol sales to underage buyers	86%	90%	90.5%	92%
3	Continued partnership with TSET to reduce youth access to tobacco and vaping products through third party delivery	A measurable increase in the number of third party delivery companies who are compliant with state laws regarding tobacco and vaping sales and delivery to underage buyers	n/a	n/a	85%	88%
4	Digitizing historical agency files and documents	Volume of documents that will be placed on digital server	n/a	n/a	50%	100%
5	Expanding Public Education and Awareness	Number of educational visits per year	500	500	1200	1500
6	Modernizing IT strategies for better customer experience	Complete implementation of planned website and software upgrades	n/a	n/a	25%	100%



Projects for FY 2025

1) Training

- 1) Tactical situation training such as large crowd issues and warrant services
- 2) Accela Licensing Software cross-training to provide better customer service
- 3) ACISS continued implementation and increased functionality

2) Relationship & Reputation Building

- 1) Develop closer relationships with non-law enforcement agencies for greater intel gathering and public safety (fire marshal, Health Department, code enforcement, Tax Commission)
- 2) Cultivate increased public recognition and persistently enhance the agency's reputation through excellent customer service

3) Certifications

- 1) OLETS certifications for agents, allowing them the ability to expedite investigations efficiently

4) Office and Storage expansion

- 1) Expansion of office space and evidence storage areas aiming to furnish agents with sufficient room for their operations and the storage of collected evidence

5) Increased manpower

- 1) Will allow a return to other types of compliance investigations such as Should-Taps and Cops in Shops
- 2) Will allow for more time for illegal gambling enterprises, bootlegging operations and illegal moonshine still investigations



Projects for FY 2026

1) Training

- 1) Continue to provide advanced training for ABLE personnel
- 2) Continue to cross-train across disciplines

2) Relationship & Reputation Building

- 1) Continually build the relationships with law enforcement and non-law enforcement partners across the state
- 2) Continually build the reputation of ABLE Commission among customers and industry

3) Increased manpower

- 1) Continually seek to hire the best qualified individuals for the agency to provide the best service possible

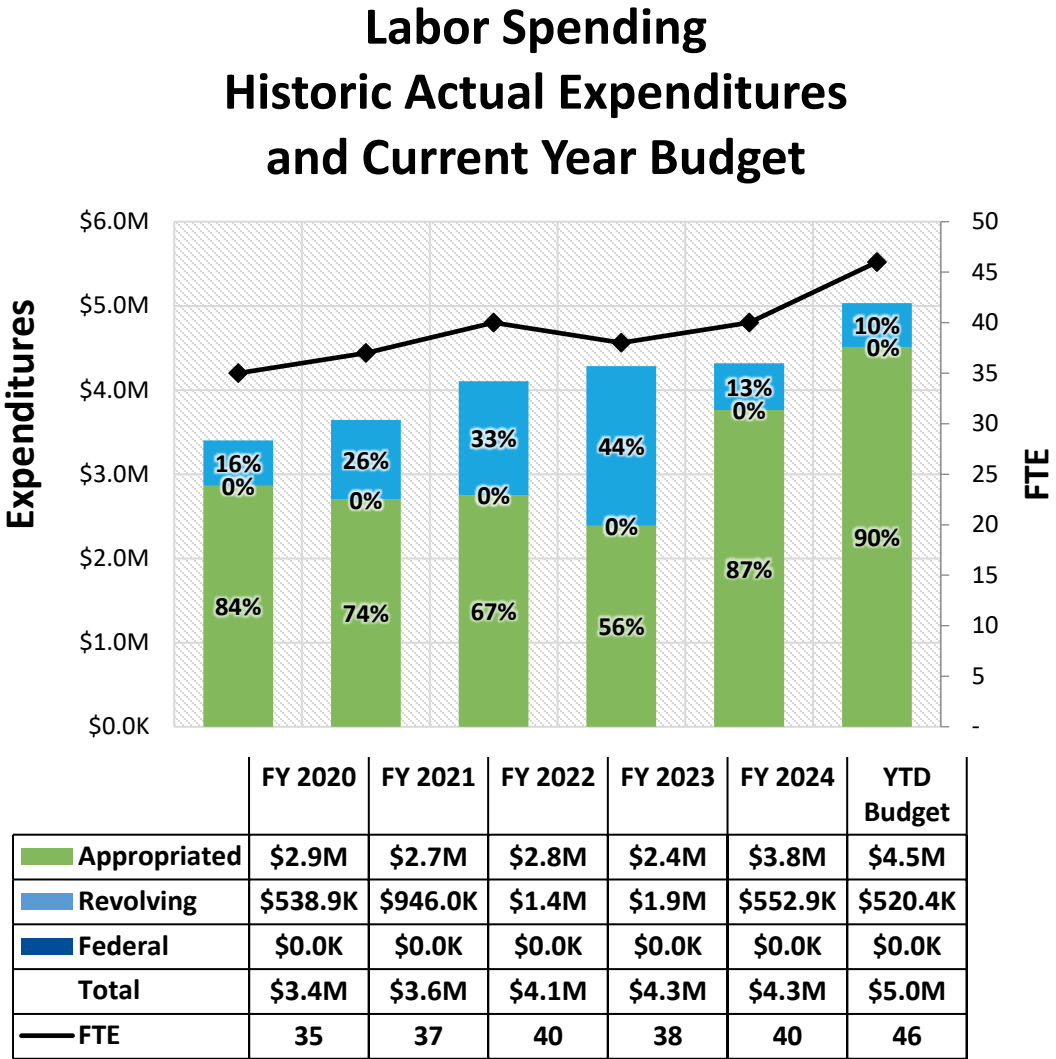


Labor Spend

Historic Actual Expenditures (FY 2020-24) and Current Year Budget (FY 2025)

Explanation of Changes and Trends

As the agency has transitioned to appropriated funding for personnel we have been able to fill vacant positions. The ABLE Commission has been understaffed for many years and this has allowed the agency to maintain personnel to a near acceptable level.



Full-time Equivalents (FTE) are a calculation based on payroll data, not a headcount. FTE calculations compare staffing levels across agencies.

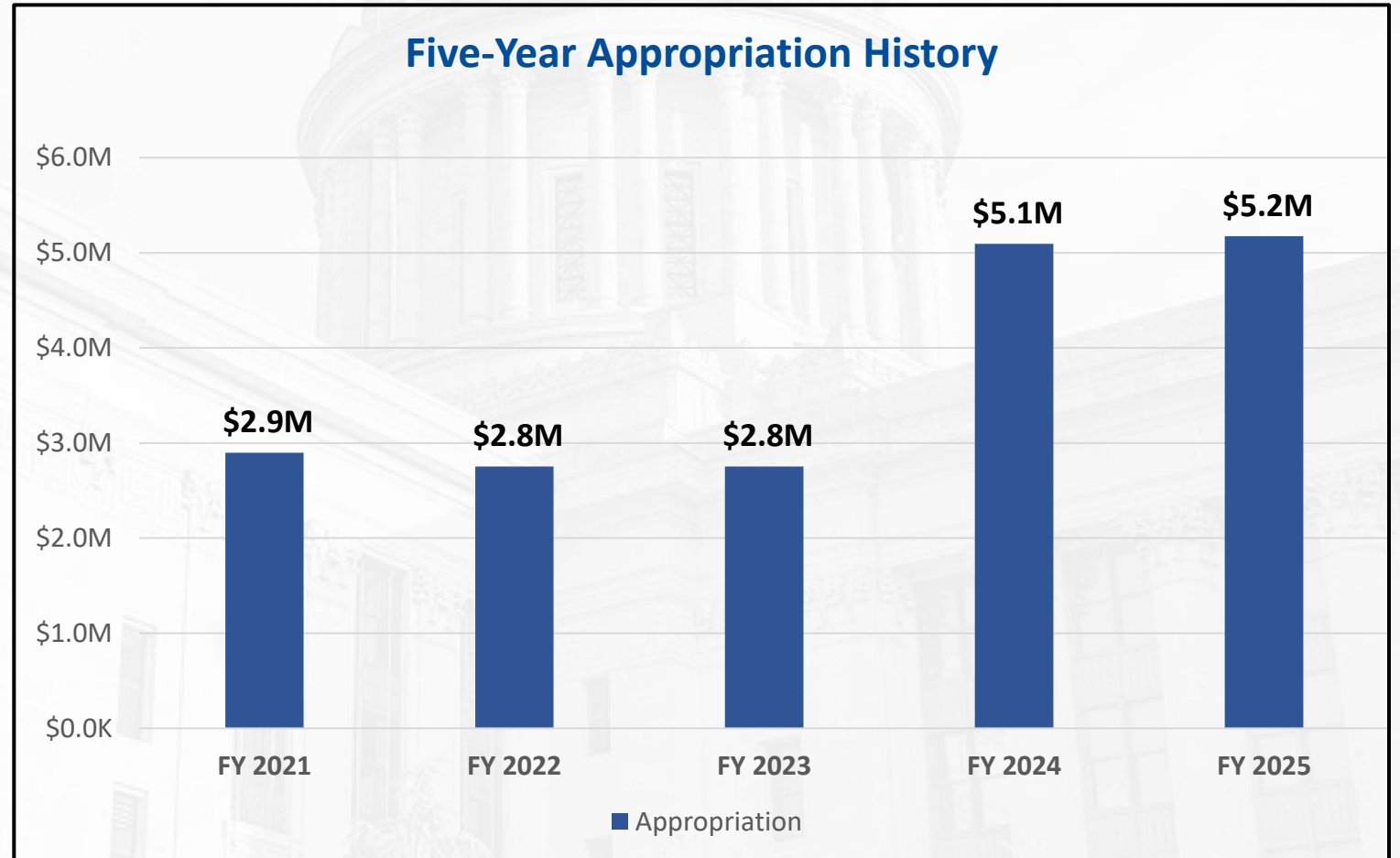
FY 2025 Budgeted Full Time Equivalents (FTE)



	FY 2025 Budgeted FTE
Total FTE	49
Supervisor FTE	16
Supervisors to Total FTE Ratio (%)	32%
Current Budgeted but Unfilled FTE	3

Appropriation History

Fiscal Year	Legislated Appropriation (\$) <i>(Includes supplementals and SRF/ARPA.)</i>
FY 2021	\$2,898,589
FY 2022	\$2,753,659
FY 2023	\$2,753,659
FY 2024	\$5,095,450
FY 2025	\$5,175,450



**Includes Supplemental and Statewide Recovery Fund (ARPA) appropriations.*



Financial Resource Analysis

Carryover	FY 2021	FY 2022	FY 2023	FY 2024
Total appropriated carryover amount expended (\$)	\$0	\$0	\$0	\$0

Historical Cash Balances	FY 2021	FY 2022	FY 2023	FY 2024
Year End Revolving Fund Cash Balances <i>(All Revolving Funds)</i>	\$2,101,479	\$1,239,456	\$1,142,804	\$1,838,120

Revolving Class Fund # <i>(Unrestricted only)</i>	Revolving Class Fund Name <i>(Unrestricted only)</i>	Current cash balance (\$)	Projected FY 2025 year-end cash balance (\$)
#20000	ABLE Commission Revolving Fund – balance at 06/30/2024	\$61,205	\$0
#20500	Seized and Forfeited Property Revolving Fund – balance at 06/30/2024	\$267,139	\$267,139
#21000	Alcoholic Beverage Governance Revolving Fund – balance at 06/30/2024	\$1,509,776	\$400,000
#		\$	\$
#		\$	\$
#		\$	\$
	Total Unrestricted Revolving Fund Cash balance:	\$	\$



Unrestricted funds are those that are not limited by state or federal law, rule, regulation, other legally binding method, or donor restriction.

FY 2023 – 2024 Appropriation Change Review

<i>Purpose of appropriation increase or decrease</i>	<i>Amount FY 2023</i>	<i>Amount FY 2024</i>	<i>Total amount received FY 2023 - 24</i>	<i>Total amount expended by 11/1/2024</i>	<i>Included in FY 2025 approp? (Yes/No)</i>	<i>If not expended fully, please explain.</i>
No change in FY23	\$	\$0	\$	\$		
Operations	\$	\$2,096,791	\$2,096,791	\$1,913,785	Yes	This will be fully expended in the next few month, after all FY24 expenses have been finalized.
Software	\$	\$145,000	\$145,000	\$145,000	No	
Box Truck	\$	\$60,000	\$60,000	\$60,000	No	
Box truck maintenance	\$	\$10,000	\$10,000	\$10,000	Yes	
Secure Storage	\$	\$30,000	\$30,000	\$30,000	No	
	\$	\$	\$	\$		
	\$	\$	\$	\$		
Totals	\$	\$2,341,791	\$2,341,791	\$2,158,785		



**Do not include SRF / ARPA appropriation increases.*

FY 2025 Appropriation Change Review

<i>Purpose of appropriation increase or decrease</i>	<i>Amount of increase or decrease (\$)</i>	<i>Does this need to be included in your FY 2026 appropriation? (Yes/No)</i>	<i>If yes, included in appropriation for same purpose? (Yes/No)</i>	<i>If not included for same purpose, please explain.</i>
Software	(\$110,000)	No		
Box truck	(\$60,000)	No		
Secure storage	(\$30,000)	No		
Website design	\$80,000	No		
Digitizing historical records	\$200,000	Yes	Yes	
	\$			
	\$			
	\$			
Total adjustment	\$80,000			



**Do not include SRF / ARPA appropriation increases.*

Budget & Supplemental Incremental Request Summary

Request Name		FY 2026 Incremental Appropriation Request Amount (\$) <i>{or FY 2025 for Supplementals}</i>	Type of Request: Recurring, One-time, or Supplemental
1	None	N/A	N/A
2			
3			
4			
5			

